

# Annual Report

May 2023 - April 2024

(Prepared for May 5, 2024 Annual Meeting)



## *All Good Gifts Around Us*



ST. JOHN'S EPISCOPAL CHURCH & PARISH DAY SCHOOL  
*Ellicott City, MD*



# ALL ARE WELCOME!

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## Inclusivity Statement

“At St. John’s all are welcome!

Wherever you find yourself on your faith journey; whatever you are believing or doubting; whether you are married, partnered, or single; whatever your physical or mental abilities; no matter your age or economic status, race or ethnicity, sexual orientation or gender identity: we welcome you here to be met by God, who already knows you and loves you.”

“Christ has no body but yours.

No hands, no feet on earth but yours.

Yours are the eyes through which he looks compassion on this world.

Yours are the feet with which he walks to do good.

Yours are the hands through which he blesses all the world.

Yours are the hands, yours are the feet, yours are the eyes, you are his body.

Christ has no body now on earth but yours.”

~ Teresa of Ávila



**St. John's Episcopal Church**  
**Annual Meeting Agenda**  
**May 5, 2024**

Call to Order

Opening Prayer

Approval of the 2024 Agenda

Appointment of Parliamentarian, Secretary, & Teller

Verification of Quorum

Approval of Minutes from May 7, 2023 Annual Meeting

Review of eligibility to vote at Annual Meeting and Rules for Balloting

Nomination of members for Vestry Class of 2027 and Lay Delegates to the Diocesan  
Convention 2024

Election of Vestry Members and Lay Delegates for Diocesan Convention

Vote on Amended By-Laws for St. John's Episcopal Church

Reports

Treasurer

Junior Warden

Senior Warden

Interim Rector

Head of the Day School

Questions about reports

Swearing in of new Vestry members

Recognition of Retiring Vestry Members

Awards

St. John's Award

St. John's Cross

Thomas Cranmer Award

St. Francis Creation Care Award

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# ANNUAL REPORT

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# DISCERNMENT OF GOD'S CALL: Part 1

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Dear Friends in Christ,

Having asked you all to follow an abbreviated report format for the 2023 Parish Annual Report, it would be unfair of me not to try to follow it in my own report to all of you.

First, thank you to an exceptional vestry who have led with wisdom, grace and good cheer, and to an executive team of senior warden, Gordon Knox, junior warden, Geoff Walker, Registrar, Clare Brooks, Treasurer, Becky Daugherty and assistant treasurer, Ann Corbett who have walked with me, and supported me unfailingly in this year of interim ministry.

Second, thank you to a staff who lead with kindness, humility and professional skill that is incomparable. They are incredibly faithful to God and all of you whom they serve.

Third, thank you to all of you who have showered me, and my husband Peder with kindness and care, and forgiveness when I insist on leading you into new ways. You may be 200 years old, but you are 200 years young with a passion to do God's work with grace and love.

## 2023 Reasons to Celebrate

- ◆ with your support and your vestry addressing a structural budget deficit of \$160,000 and reducing it to about \$15,000 at year's end;
- ◆ the Diocese gave us the Venerable Ruth Elder as our deacon;
- ◆ growing our annual giving, and implementing a renewed planned giving program;
- ◆ the vestry passing new by-laws for your review and I hope approval;
- ◆ increasing the number of One Worship services from 1 a year to 4;
- ◆ creating the space for a formation "hour" for adults, children, and youth;
- ◆ your flexibility in rolling with a broken Historic Church boiler, stormy weather of all types, and the necessity to reboot the schedule, along with the craziest liturgical calendar ever e.g. Advent IV and Christmas Eve the same day, and a 5 ½ week Epiphany;
- ◆ with the work of our junior warden, our facilities manager, and a generous gift from a parishioner the completion of a Capital Reserve Study for our facilities and grounds for the next 20 years, and hopefully no more surprises;
- ◆ a healthy, ongoing relationship with the day school;
- ◆ growth in all our ministries including Creation Care, and our children's program, meaning we are adding back in Sunday school classes;
- ◆ amid the retirement of the Reverend Barnabas Lee, the Korean congregation continues to worship at 10:30 a.m. on Sundays in Resurrection Chapel.

## 2024 Goals

- ◆ updating the St. John's Employee Handbook
- ◆ the creation of a new accounting manual, recommended by our auditors;
- ◆ improved software that will help us recoup credit card fees for donations;
- ◆ a successful search for a new head of school, as our beloved Lori Dembo retires;
- ◆ a joint program with the school for families of our youngest children called Faith-Filled Families;
- ◆ an intergenerational vacation bible school in the summer;

- ◆ a successful discernment and call of a new rector for the church;
- ◆ the launch of a capital campaign to create a capital reserve fund and address immediate issues for the school and the church identified in the Capital Reserve Study;
- ◆ more teaching from the interim about being a church of this size and its implications for leaders, staff, and a new rector;
- ◆ the restoration of big fundraising events including, Bee Social (June 7<sup>th</sup>) and Oktoberfest (October 12<sup>th</sup>);
- ◆ a new mission and vision statement from the vestry.

The greatest gift of this interim time with all of you is your presence and your participation in making all this possible. I cannot imagine a better people of God to serve.

God peace and keeping,

*Mary+*

The Rev. Mary Sulerud

Interim Rector

### **2023 Membership Statistics**

Members Reported in 2023 = 2005

Total Active Baptized Members (end of report year 2023) = 1891

Average Sunday (& Saturday Evening) Attendance = 231

Marriages conducted in 2023= 0

Burials conducted in 2023 = 7

Baptisms 16 years and older = 0

Baptisms under 16 years of age = 9

Confirmations/Received = 1

Number of adults engaged in religious education or spiritual formation = 1118

Number of children and youth engaged in religious education or spiritual formation = 420

# SENIOR WARDEN: Gordon Knox

**Vestry Executive Committee:** See below.

**Vestry Members:** See page 8.

**Meeting Time:** Vestry meetings are held once a month (with the exception of August); The Executive Committee meets 2-3 times per month.

**More Information:** [Wardens@stjohnsec.org](mailto:Wardens@stjohnsec.org);  
[www.stjohnsec.org/clergy-staff-vestry](http://www.stjohnsec.org/clergy-staff-vestry)



## HIGHLIGHT #1

We hired Mary Sulerud as our Interim Rector.

## HIGHLIGHT #2

We have taken meaningful steps towards increasing revenue for the Church.

## HIGHLIGHT #3

We completed a Capital Reserve Study for the campus.

## 2024-25 GOALS

Establish a Discernment Committee and hire a Full-Time Rector.



Gordon Knox  
*Senior Warden*



Geoff Walker  
*Junior Warden*



Becky Daugherty  
*Treasurer*



Ann Corbett  
*Asst. Treasurer*



Clare Brooks  
*Registrar*

*Many thanks to Becky and Ann for their year of service as Treasurer and Asst. Treasurer.*

# VESTRY LEADERSHIP *(continued)*

## Outgoing Vestry Members: Class of 2024

*Thank you for your service!*



Sarah Nelson



Jason Sutula



Geoff Walker\*



Jennifer Wamble

### Vestry Class of 2025



Becky Daugherty\*\*



Lucy Eldridge



Tom Goss



Doug Hall \*\*\*

### Vestry Class of 2026



Scott Geist



Katie Keel



Lucia Martin



Marsha Trant

*\*Will remain as Junior Warden*

*\*\*Will be voted in as Asst. Treasurer at the May 2024 Vestry meeting*

*\*\*\*Will be voted in as Treasurer at the May 2024 Vestry meeting*



# CANDIDATES

## St. John's Candidates for Vestry Class of 2027



Susan Fedors



David Hale



Kim Kerry



Janet Loughran

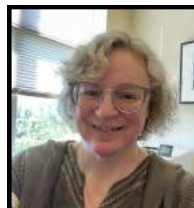


**VESTRY MEMBERS** offer their leadership to serve the mission of the congregation – “to strive to bring all into a closer relationship with God and one another through Jesus Christ.” Vestry members serve the entire congregation rather than represent one specific ministry. They also continue to serve in the ministries of the parish, practice sound stewardship, and support our bishop and diocesan ministries.

The Vestry includes the Rector, who serves as the presiding officer, and an elected group of parish members. Together, this group is the legal governing and decision making body of a parish with regard to all matters pertaining to the church and its operations. As the presiding officer, the Rector only votes on matters when there is a tie among the other Vestry members.

Vestry duties include creating, approving, and implementing the budget, developing policies, and supporting the mission of the congregation through spiritual leadership. At large churches, such as St. John's, this includes planning and oversight. Operational, spiritual, and liturgical decisions are left to the Rector, staff, and commissions. The work of the Vestry, in collaboration with the Rector, includes identifying goals, opportunities, and challenges; creating a vision that aligns with our mission; monitoring steps toward implementing the vision; overseeing financial health and progress; developing leadership in commissions and committees; communicating with the parish; and ensuring the financial stability of the parish.

## The Candidates for Lay Delegates to the 2024 Diocesan Convention



Amy Stalder



Brian Stone



Sharon  
Weston-  
Dawkes

# JUNIOR WARDEN: Geoff Walker



**Buildings & Grounds Committee Members:** Denny Donovan, Steve Davey, Lori Dembo, Brad Lieberman, Don Lambert, David Maas, Michael Salmons, Teri Salmons, Hal Sachs, Scott Geist, Gill Gawthrop & Facilities Director, Brad Jones.

**Meeting Time:** First Wednesday of each month. Building & Grounds members also provide assistance (voluntarily), to the Facilities Team for campus maintenance and repairs.

**More Information:** [Wardens@stjohnsec.org](mailto:Wardens@stjohnsec.org);  
[www.stjohnsec.org/clergy-staff-vestry](http://www.stjohnsec.org/clergy-staff-vestry)



## HIGHLIGHT #1

Facilities Maintenance Goals - For many years and in an effort to achieve a balanced budget, critical maintenance needs for our historic buildings and school facilities were deferred, reduced in scope or simply not addressed. As a result, we have experienced a number of extremely costly repairs or the need to replace critical infrastructure prematurely. As the current Junior Warden, and in conjunction with our Facilities Director and with support from the Vestry, Interim Rector and the Building and Grounds Committee, we are striving to make changes in how we approach and manage maintenance issues on our campus. This is a cultural change that must be accomplished in order to move us away from a reactive maintenance position that has severely impeded us, to a more methodical and pro-active stance. As a result, our Facilities Director has designed and implemented a scheduled maintenance program for in-house preventative maintenance and the contracting of a number of specialized firms to provide us with scheduled service maintenance of our more complex infrastructure and safety systems. A critical component in this effort will be the detailed information provided in our recently completed Capital Reserve Study.

## HIGHLIGHT #2

Capital Reserve Study - In August 2023, the Building & Grounds Committee submitted RFPs (Request for Proposals) to a number of firms in the Baltimore/Washington region specializing in Capital Reserve Studies with an emphasis on those experienced working with churches and not-for-profit organizations. After a detailed review of the proposals, in November 2023, RECOMP (Real Estate and Construction Management Partners of Baltimore, Maryland) was selected to conduct the reserve study of our campus, to include the historic church, Rose Hill, Parish Day School, Parish Life Center and other parts of our campus. The reserve study was completed in April 2024 and presented to the Vestry and School's Board of Trustees. RECOMP principal Fran Anderson and his team were provided assistance on-site by Director of Facilities Brad Jones and Junior Warden Geoff Walker. A note of Thanks and Gratitude needs to be expressed to former Junior Wardens whose service has spanned over the past five decades. George Tolen, Tom Brandt,

## JUNIOR WARDEN/BUILDINGS & GROUNDS *(continued)*

Brad Lieberman and Michael Salmons provided detailed and incredibly helpful historical data on previous maintenance practices, building histories and system designs. The information they shared helped us gain a clearer understanding of how and why our buildings function the way they do today. The reserve study will become a critical tool for both short and long-term maintenance planning but even more importantly, it will be a primary component in parish financial planning and the establishment of a reserve fund.

### HIGHLIGHT #3

Parish Day School HVAC Installation Project- After multiple failures of the aging chiller system that provided cooling for the CME wing of the school and costly short-term repairs, it was determined that the most prudent course of action would be to replace the entire roof-mounted chiller system. The project was complex, involving structural engineering, plumbing and electrical reviews and was delayed multiple times due to the supply chain challenges in the post-covid manufacturing sector. The removal of the old chiller and installation of the new chiller became a reality in July 2023 with complete installation and integration taking approximately 60 days. The school is now cool!



### 2024-25 GOALS

As a critical ministry, it is my promise and commitment to continue providing support to the parish, Interim Rector, Head of School, and Facilities Team. I believe we must continue to move our campus maintenance program towards a more structured and pro-active approach to maintenance and make an effort to shift away from the reactive, knee jerk maintenance solutions that have proven to be costly and sometimes ineffective. Breakdowns and systems failures are inevitable on our aging campus, but with proper financial and maintenance planning, we can hopefully reduce the number of costly, catastrophic failures that have haunted us in recent years.

# ST. JOHN'S PARISH DAY SCHOOL

**Head of School:** Lori Dembo

**More Information:** LDembo@stjohnspds.org; www.stjohnspds.org



**ST. JOHN'S**  
PARISH DAY SCHOOL

## HIGHLIGHT #1

St. John's Parish Day School (SJPDS) continues to grow and expand its mission at all grade levels. Currently, we are 330 students strong! Our warm and welcoming community is a place for our children to be children in an enriched academic program. Through maintaining our intentionally small size classes and daily Chapel, our students know they are a child of God, loved by all, and grow strong every day as a member of this welcoming community. We value kindness, empathy and respect for all as we work toward becoming active citizens of our World with numerous local and global initiatives that expand



## HIGHLIGHT #2

SJPDS continues to enhance many areas within our program and campus from an extensive Outdoor Classroom to a greatly enhanced, one of a kind STEM Lab (Science, Technology, Engineering, & Math). Our dedicated faculty work tirelessly to make learning more meaningful with interdisciplinary units and expanded studies focusing hands-on opportunities to learn. Go Bears!



## HIGHLIGHT #3

We continue to celebrate our highly trained and dedicated Faculty and Staff with concentrated efforts to increase salaries and benefits annually. Additionally, we will continue to focus on hiring a diverse faculty and staff to reflect our 45% diversity within our students population.



## 2024-25 GOALS

- 1) Continue to grow our stellar program with enriched offerings.
- 2) Continue to increase Faculty compensation packages.
- 3) Celebrate our Episcopal Identity
4. Expand our hiring reach to attract a more diverse population.



# ST. JOHN'S PARISH DAY SCHOOL FINANCES

St Johns's Parish Day School					
Summary Operating Statement of Activity					
For Fiscal Years Ending June 30th					
	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024
<b>Receipts</b>					
Total Tuition - Early Childhood	969,800	1,228,061	1,327,495	1,685,249	1,764,176
Total Tuition - Lower School	2,472,630	2,529,863	2,190,720	2,378,878	2,498,512
Total Financial Aid/Staff Remissions	(310,928)	(296,925)	(337,405)	(377,349)	(479,262)
<b>Net Tuition</b>	<b>3,131,502</b>	<b>3,460,999</b>	<b>3,180,810</b>	<b>3,686,778</b>	<b>3,783,426</b>
Extended Day, Camp Revenues & Activity Fees	279,027	740,121	430,342	584,470	636,625
Total Fundraising Revenue/PA Revenue	100,000	99,744	155,000	110,900	170,000
<b>Total Receipts</b>	<b>3,510,529</b>	<b>4,300,863</b>	<b>3,766,152</b>	<b>4,382,148</b>	<b>4,590,051</b>
<b>Disbursements</b>					
Program and Administration	2,613,326	2,696,045	2,901,299	2,992,657	3,636,231
General Operating	187,500	158,183	190,679	253,075	277,285
Technology	20,000	19,221	20,000	13,020	20,000
Building and Grounds	367,659	371,374	371,283	328,037	278,990
Extended Day And Camp Expenses	11,000	6,762	11,000	2,255	6,000
Debt Service (Mortgage)	260,797	233,461	241,205	241,154	241,154
Other Expenses	65,500	23,202	30,000	51,815	130,200
<b>Total Operating Disbursements</b>	<b>3,525,782</b>	<b>3,508,247</b>	<b>3,765,466</b>	<b>3,882,014</b>	<b>4,589,858</b>
<b>NET SURPLUS/(DEFICIT)</b>	<b>(15,253)</b>	<b>792,616</b>	<b>686</b>	<b>500,134</b>	<b>193</b>

# St. John's Clergy & Staff



**Rev. Mary Sulerud**  
*Interim Rector*



**Rev. Stephen Hagerty**  
*Senior Associate Rector, Discipleship*



**Ven. Ruth Elder**  
*Deacon*



**Rev. Gigie Sijera-Grant**  
*Assisting Clergy & Day School Chaplain*



**Rev. J. Joseph Hart**  
*Assisting Clergy*



**Georgi Funderburk**  
*Children & Youth Ministries*



**Kathy Hahn**  
*Finance*



**Warren Harris**  
*Facilities*



**Annie Kao**  
*Finance*



**Brad Jones**  
*Facilities Management*



**Justin Pechulis**  
*Music Ministries*



**Tracey Stone**  
*Communications*



**Kathy Young**  
*Parish Administration*

# ALTAR GUILD

**Co-Chairs:** Judi LeBlanc & Beth Mackey

**Members:** Jane Baker, Jenny Casasco, Eunju and Clair Chen, Sally Goss, Liz Habert, Beth John, Gail Kreckel, Pam McKusick, Cathy Nagle, Ellen Nemphos, Robbie Respass, Kathy Ross, Dorcas Zoller, Beth Mackey, Peggy Burrows, Leslie Geist, Lucia Martin, Barb and Lane Zabriskie, Rachel Hoenes Haak, Anne Reilly and Betsy Grater

**Meeting Time:** Weekly before services

**More Information:** [AltarGuild@stjohnsec.org](mailto:AltarGuild@stjohnsec.org); [www.stjohnsec.org/serving-in-worship](http://www.stjohnsec.org/serving-in-worship)

## HIGHLIGHT #1

Beth and Betsy completed a full set of seasonal paraments for All Saints Hall. Additionally, the brass candlesticks were re-plated and look lovely. The children and youth also created a new backdrops for each liturgical season.



## HIGHLIGHT #2

Christmas at Historic church included a new Holy Family crèche for the altar. We decorated the windows with parishioners crèches .



## HIGHLIGHT #3

Easter brought flowers to all our worship venues. We created a garden at the altar bordered by rocks from the Good Friday service. The windows had various crosses donated by parishioners.



## 2024-25 GOALS

Continue to maintain all the items used for worship. Seek more opportunities for the congregation to be involved in decorating our worship spaces. And always looking for more members



# GARDEN LABYRINTH MINISTRY

**Co-Chairs:** Teri Salmons & Lucia Martin

**Members:** Jane Baker, Barbara Epke, Mary Gilbert, Rachel Hoenes Haak, Sean McDonald, Beverly Polk, Louise Wall; Katie Baughman, Alison Coker, Joan Fox, Sally Goss, Mary Louzan, Judy Lovchik, Beverly Polk, and Sharon Runge

**Meeting Time:** 2nd Monday of each month from 7:00-8:00 p.m.

**More Information:** [Labyrinth@stjohnsec.org](mailto:Labyrinth@stjohnsec.org);  
[www.stjohnsec.org/labyrinth](http://www.stjohnsec.org/labyrinth)



## HIGHLIGHT #1



This April the Labyrinth Ministry launched its webpage on the St. John's website. Currently the webpage contains information about types of labyrinth walks, a schedule of labyrinth events, and a history of St. John's Garden Labyrinth. Archived meditations will be added over the summer.

## HIGHLIGHT #2

The St. John's Garden Labyrinth Ministry was recently gifted a portable labyrinth. The Undercroft in the Historic Church provided a beautiful sacred space for Lenten walks to occur.



## HIGHLIGHT #3

Steve Davey handcrafted a beautiful kiosk that allows the Labyrinth Ministry to post upcoming walks, meditations, and brochures.



## 2024-25 GOALS

The Labyrinth Ministry will work to increase the labyrinth use for our congregation and establish connections in the wider community. We hope to establish our ministry as a resource for other parishes who may or may not have a labyrinth.



# MUSIC MINISTRY

**Chair:** Justin Pechulis, Director of Music Ministries & Organist

**Meeting Time:** Rehearsals, Tuesday & Thursday evenings; Sunday mornings

**More Information:** [jpechulis@stjohnsec.org](mailto:jpechulis@stjohnsec.org); [www.stjohnsec.org/Music](http://www.stjohnsec.org/Music)



## HIGHLIGHT #1

With the addition of more combined services and One Worship services, we have been able to do more combined/blended music between the musicians in All Saints Hall and in the Historic Church. The most notable example of this was in June when Bishop Sutton came to rededicate the church, however more recent examples also include the Sunday after Thanksgiving, and Palm Sunday. These blended services give the chance for all of the parish musicians to collaborate and get to know each other better. Additionally, blended music and worship provides a way for all to still hear their own preferred style of music while also getting to appreciate the other musical groups that we have.



## HIGHLIGHT #2

This past year, we launched a new concert series at the parish, "Music at St. John's." This series consisted of four events, the Bicentennial Concert in October, which also included the dedication of our new digital organ, an Advent/Christmas Carol-Sing in December, a piano recital in February, and a Festival of Easter Lessons and Carols in April. Many of these concerts included the musicians of our Historic Church ensembles. All of these concerts were well-attended by members of the church and the wider community, and have also brought in a generous amount of donations.



## 2024-25 GOALS

In the music ministry, we hope to continue to expand on the work that we have done this past year. The several times that we have done blended/collaborative music, they have been opportunities for the musicians to not only get to know the others' musical styles but get to know each other better, and so we hope to grow this collaboration so that we can present ourselves as one whole music ministry. We are also expanding the number of concerts this coming program year up to five. More details on the specific event can be found by contacting the Music Director. In All Saints Hall, we are looking at obtaining new microphones and cables to make sure we are heard in the hall, and that we can better balance the singers and instruments. Some of our more long-term overall goals include the possibility of hiring an additional staff singer for the choir, hiring a pianist to occasionally play at the 9:00 a.m. service in the Historic Church, and the potential of re-establishing a children and/or youth choir in the Historic Church.



# ADULT FAITH COMMISSION

**Co-Chairs:** Katie Baughman & The Rev. Stephen Hagerty

**Members:** Sally Goss, Tom Goss, Carol Kinloch, Matt Chandler, Lowell Wilson

**Meeting Time:** As needed; at least quarterly (Zoom or in person) at times that work for the group

**More Information:** Adults@stjohnnsec.org;  
www.stjohnnsec.org/adult



## HIGHLIGHT #1

Re-established regular Adult Faith Forums during Formation time between Sunday Services and extension from 20 to 40 minute sessions;



## HIGHLIGHT #2

Staffed a table at the parish fair and created and distributed Adult Faith Formation handout, pulling together written information about the variety of Adult Faith Formation opportunities available throughout the week and the year;

## HIGHLIGHT #3

Multi-week thematic sessions on Gratitude, Episcopal 101 (taught by Rev. Stephen), and Leadership in the Church (taught by Rev. Mary) were particularly well attended, and coordinated with other parish groups so that they could also use the Sunday Forum time to provide adult education.

## 2024-25 GOALS

1) Meet with people who have expressed interest in working with and on the Adult Faith Formation (AFF) Commission to plan the 2024-25 schedule of offerings that meets the specific needs of our community. 2) Continue to utilize information gleaned from the April 2024 AFF Survey in our planning. 3) Refine and improve effective communication around AFF offerings with parishioners and build better cooperation with other St. John's commissions and committees to recognize and reinforce how their work contributes to spiritual growth. 4) Establish a regular monthly pattern of Sunday AFF offerings on the 2nd and 3rd Sundays of the month, with the 1st Sunday for other commission offerings and the 4th Sunday available for Affinity Group Fellowship and Discussion. 5) Continue to promote and provide the following additional programs for the St. John's Community: Small Groups (including a new Group Spiritual Direction Small Group), Women's Bible Study, Sunday Lectionary Bible Study, Annual Men's & Women's Retreats, Thursday Evening Zoom Bible Study, and the Annual Rabb Lectures in Contemporary Theology.

# YOUTH FAITH COMMISSION

**Chair:** Leslie Buchman

**Members:** Georgi Funderburk, Minister of Faith & Practice for Children & Youth; Rev. Stephen Hagerty, Lucy Eldridge, Vivian Stone, Eunju Chen, Pat Daugherty, and Rebecca Bunnell

**Meeting Time:** Last Tuesday of each month

**More Information:** Youth@stjohnsec.org; www.stjohnsec.org/Youth

## HIGHLIGHT #1

In July of 2023, Georgi Funderburk was named the Minister of Faith & Practice for Children & Youth. Because of this, more focus has been given to creating a cohesive program from birth through college-aged. With the help of both the Youth Commission and the Children's Faith Commission, Georgi has begun to craft an arc from beginning to end. The commissions have worked to firm up the link between the two programs, even planning to have an end of year and beginning of the year co-meetings so that both sides know what the other is doing and can work to support their work.

## HIGHLIGHT #2

Supported the following:

- 56 Youth at Discovery Weekend
- 40 Volunteers at Discovery Weekend
- 75 in children and youth program (47 in youth)
- 16 on West Virginia Mission Trip
- 1 confirmed



## HIGHLIGHT #3

Supported activities, fellowship, and training options to better equip our Youth Leaders



## 2024-25 GOALS

- Increase the number of adult volunteers to 16 every Sunday
- Engage adults who are not parents in our program in teaching
- Implement confirmation mentors
- Continue engaging children and youth in worship



# CHILDREN'S FAITH COMMISSION

**Chair:** Lucia Martin

**Members:** John Helder, Beth Jenior, Danielle Gottwig, Katie Kelel, Leah Miller, and Georgi Funderburk, now Minister of Faith & Practice for Children & Youth

**Meeting Time:** 2nd Tuesday of each month, 7:15 - 8:15 p.m.

**More Information:** [Children@stjohnsec.org](mailto:Children@stjohnsec.org);  
[www.stjohnsec.org/Children](http://www.stjohnsec.org/Children)



## HIGHLIGHT #1

We have successfully delivered 2 developmental levels of CFF weekly — Grades PK to 3 and Grade 4 — with good attendance on a week-to-week basis. Piloted rotation-based curriculum for PK-3 and Illustrated Ministry curriculum for Grade 4.

## HIGHLIGHT #2

We have offered and participated in church-wide events, including Christmas pageant, Crèche Service, Family Stations of the Cross.

## HIGHLIGHT #3

We have piloted a class for younger children and their families which will meet monthly.

## 2024-25 GOALS

- 1) Partner with Youth Faith Formation to create a delineated, scaffolded pathway for formation to support our youngest learners through high school students and their families.
- 2) Plan and deliver CFF for 4 developmental levels for the 2024-25 program year (below PK, PK-1, 2-3, 4-5).
- 3) Build supports for parents and families.
- 4) Create opportunities for the broader congregation to be involved with children.

# CREATION CARE COMMISSION

**Co-Chairs:** Mary Louzan & Teri Salmons

**Leadership team:** Michael Salmons, Louise Wall, Stephanie Pully, Rebecca and Cora Wood, Susan Fedors, Alaina Grubb, Lauren Landsman, Leah Miller, Cindy Osorto, Georgi Funderburk, as well as, our small corps of dedicated gardeners who help maintain the twelve gardens on campus.

**Meeting Time:** 1st Monday of each month except July, hybrid model, 7:00 - 8:00 p.m.

**More Information:** [CreationCare@stjohnsec.org](mailto:CreationCare@stjohnsec.org);  
[www.stjohnsec.org/creation-care](http://www.stjohnsec.org/creation-care) (coming Summer 2024)



## HIGHLIGHT #1

St. John's Garden Ministry "grew" a new name: Creation Care Commission! Our ministry goals closely align with the Episcopal Vision for Creation Care which seeks to develop hearts open to fulfill a shared calling to honor, support, and protect all of God's good gifts.

## HIGHLIGHT #2

As a Howard EcoWorks Grant recipient our campus has welcomed the addition of "a living processional" which includes nineteen new trees (4 Red Oaks, 5 White Oaks, 3 Redbuds, 1 Sweet Bat Magnolia, 1 Red Maple, 2 Swamp White Oaks, 1 Sugar Maple, and 2 Scarlet Oaks); three pollinator gardens (a Bird Bath Garden near the Historic Church and two gardens in front of Rose Hill) and one "to be named" native conservation garden behind All Saints Hall.

## HIGHLIGHT #3

We are excited about two additions to our ministry's leadership team. In March we welcomed parishioner Cindy Osorto, a Legislative & Policy Analyst at Maryland Department of the Environment, and Lauren Landsman who is the Lower School Art Teacher at St. John's Parish Day School. Their commitment to creation and the environment will help us address this year's action plan.



## 2024-25 GOALS

Our training as an Interfaith Partners of the Chesapeake (IPC) Green Team has led to developing an Action Plan which will focus on expanding youth participation in the church and Parish Day School. Our ministry is in the beginning stages of forming a Kids Care Team and adopting the NexTrex Challenge as a way to tackle single use plastics in our environment.



# OUTREACH COMMISSION

**Chair:** Dave Gradwell

**Leadership team:** The Ven. Ruth Elder, Walt Frizzell, Kate Lyon, George Maestri, Ellen Rabe, Sharon Runge, Jack Stachera, Diane Standeven, Bonnie Sturm, Kate Lyon, George Maestri, Elaine Trogdon, Marsha Trant, and Susan Watts Bryant.

**Meeting Time:** 1st Monday of the month (Zoom)

**More Information:** Outreach@stjohnsec.org;  
www.stjohnsec.org/Outreach



## HIGHLIGHT #1

The Rummage Sale in June 2023 was an outstanding success. Elaine Trogdon coordinated the effort which raised a total of \$18,041. Elaine instituted numerous enhancements including accepting credit cards and online payments, and an "Appreciation Dinner" for the many volunteers from St. John's and outside organizations, e.g., Jack Stachera and other Centennial High students.

## HIGHLIGHT #2

The Outreach Commission had Food Drives for UMBC and the Jessup Day Resource Center (DRC) and put on monthly meals at the DRC as well as providing the extra casseroles to Grassroots and the Children's Home.

## HIGHLIGHT #3

Diane Standeven and Bonnie Sturm coordinated filling Holiday Baskets and purchasing Gift Cards for 32 Collington Square and 17 ARC Homes. Thanks to all the St Johns Committees and individuals who participated!



## 2024-25 GOALS

Assist Sharon Runge in broadening the Kenya Connect participation and raising even more than the \$35,000 the KC5K raised in 2024. Expand our participation in the Refugee Ministry with other local religious organizations and increase participation in interfaith efforts. Increase our support for our Covenant with St. James Lafayette Square and other efforts such as Collington Square.

# SOCIAL JUSTICE & TRANSFORMATION COMMISSION

**Chair:** Jessica Burstrem

**Members:** Chris Wood, Cindy Millen, Dave Gradwell, Sally Goss, Anna Loomis, Brynn Conover, Jane Sims, Judy Lovchik, Alberto Protzel, Rebecca Bunnell, Becky Daugherty, Shanett Edwards, Taylor Huston, Tom Brandt, and Tim Loomis

**Meeting Time:** 3rd Wednesday of the month at 7:00 p.m. (Zoom)

**More Information:** [SocialJustice@stjohnsec.org](mailto:SocialJustice@stjohnsec.org); [www.stjohnsec.org/Social-Justice](http://www.stjohnsec.org/Social-Justice)

## HIGHLIGHT #1

St. John's SJTC has been providing Reentry Backpacks to Howard County Detention Center (HCDC) for formerly incarcerated individuals. Backpacks are given to people who will be living outside, couch-surfing, staying in a hotel over the weekend (after a Friday evening release), or going to a treatment facility, but who don't have any possessions at the start. Currently, we have committed to 100 backpacks per year. The backpacks include basic hygiene supplies, four microwaveable meals, snacks, beverages, cold weather gear, lip balm, socks, laundry detergent pods, masks, and hand sanitizer. Parishioners have been involved in donating funds to purchase backpacks and/or supplies, filling individual backpacks as a family, and participating in group packing events when we fill many backpacks at once.

## HIGHLIGHT #2

We applied for multiple grants to support the Commission's work this year, and received one of them, a \$1000 Faith in Elections Playbook Grant from Interfaith America. We began using it to facilitate bridge-building activities between St. John's and other local communities. We started with a "Deep Listening/Deep Conversations" training about how to create connections while discussing differences of opinion in order to open others' hearts and minds.

## HIGHLIGHT #3

We started an Unbook Group during Adult Faith Formation, which has been one of our most popular activities this year. Attendees can share social justice information they have read, watched, listened to, attended, or participated in, and/or listen to what others share.

## 2024-25 GOALS

We will continue to do more of the activities above plus further our bridge-building efforts by joining local communities in their existing service projects. We will look for more funding opportunities to support the Reentry Backpacks project. We will work to become known as a reliable source of accurate information about elections. We will reach out to the youth in our church community to connect with them and help bring their ideas to fruition. We will plan a trip to El Hogar in the Episcopal Diocese of Honduras.



# PASTORAL CARE COMMISSION

**Chair:** Carol Diggs

**Ministry Coordinators:** Tina Millard (*Walking the Mourners Path and Stephen Ministry*), Judy Anderson (*Stephen Ministry and Prayer Shawl*), Joan Fox (*Prayer Chain*), Sue Carlson (*Meal Ministry*), Leslie Geist (*Bereavement*); Karen Ferguson (*Mental & Spiritual Wellbeing*); outgoing member Pat Stackhouse (*Bereavement*)

**Ministry Members:** Over 60 faithful parishioners serve in our pastoral care ministries, including 20 "Saintly Chefs"

**Meeting Time:** Varies per individual ministry

**More Information:** [PastoralCare@stjohnsec.org](mailto:PastoralCare@stjohnsec.org)

## HIGHLIGHT #1

Successful transitions in leadership for the Bereavement Ministry and the Prayer Chain Ministry. Thank you to outgoing coordinators (Pat Stackhouse and Tina Millard, respectively). Thank you also to Leslie Geist and Joan Fox for assuming these leadership roles.

## HIGHLIGHT #2

Walking the Mourner's Path (WtMP): St. John's WtMP grief ministry continued as a leader in the Diocese of Maryland and beyond. We have continued to serve our community and make a difference in people's lives by having achieved several milestones: 1) Commissioned eight newly-trained St. John's WtMP Facilitators; 2) Hosted our fourth Facilitator Training School and instructed FTS at two host churches in another state, trained 37 laypersons and clergy from various faith communities and hospice, and expanded the reach of WtMP; 3) Facilitated one in-person and one online Workshop Series, and three Gatherings serving 24 individuals; 4) Granted funding through the 2023 Diocesan Endowment Grants for Ministry awarded to The Center for Spiritual and Mental Wellness ensuring no cost for participants. Our goals for the next year are to continue offering workshops and gatherings; taking steps to ensuring Facilitators' training is at no cost, and collaborating with other complementary ministries.

## HIGHLIGHT #3

We introduced the Ministry for Mental & Spiritual Wellbeing with offices and meeting space in Rose Hill. Yoga classes and mental health resources have been offered. Our goal in the next 12 months is to grow more awareness of the ministry, define parish and community needs, recruit more ministry members, and provide assistance wherever possible.





# PASTORAL CARE COMMISSION *(continued)*

## HIGHLIGHT #4

Stephen Ministry has confidentially served 15 care receivers. Our goal for the coming year is to identify and train new Stephen Leaders.



## HIGHLIGHT #5

Over the last year, the Prayer Shawl Ministry has given out 23 prayer shawls to help provide comfort to those experiencing life's difficulties. A shawl was also presented to Rev. Ann Ritonia in celebration of her ministry among us and her selection to become the Bishop Suffragan of the Armed Forces and Federal Ministries. The Ministry also continues to provide mini/pocket prayer shawls at both Welcome Centers as well as to classes from the Parish Day School participating in World Labyrinth Day.

## 2024-25 GOALS

Overall, the goals of the Pastoral Care Commission as a whole are to review the structure of our ministries to determine if there are additional ministry areas that need attention; Recruit additional members for new areas and replacement members as needed; Improve communications between Pastoral Care Commission members, the Clergy, the Vestry and church members to ensure that we are identifying those in need of pastoral care.



### A TRIBUTE TO JERRY ANDERSON: A FAITHFUL STEPHEN MINISTER

As Christian caregivers, Stephen Ministers are called to the holy work of caring for our brothers and sisters. Within our ministry we were deeply saddened to say goodbye to our fellow Stephen Minister, Jerry Anderson, who died February 17, 2023 following a prolonged illness. One of six St. John's Stephen Ministers specially trained online during the pandemic to meet the changing needs of the parish, Jerry's years of service as God's caring companion to his care receivers is a testament to his commitment to our church community and his deep faith that upheld him through progressive illness into death.

God's grace in the "both-and" of life were marvelously portrayed in both our joy of knowing an extraordinary man during his exceptional life and our profound sadness as a result of his death. We continue to mourn and are shaped by the loss as God heals and reshapes us in our grief. God provides solace in our sorrow as we live into the gifts of encountering Jerry's steadfast faith; one of the ways we do this is by serving as Stephen Ministers who offer God's caregiving, simultaneously caring for assigned care receivers and also one another.

# STEWARDSHIP & PLANNED GIVING COMMITTEES

**Chair:** Ann Rasenberger

**Members:** Rev. Mary Sulerud (SC, PG), Rev. Stephen Hagerty (SC), Marcia Boyle (PG), Ann Corbett (PG), Barbara Epke (PG), Bob Taylor (PG), and Phil Stackhouse (PG)

**Meeting Time:** Stewardship Committee (SC) meets as needed; Planned Giving (PG) meets the 2nd Tuesday of the month at 5:00 p.m., via Zoom

**More Information:** [Stewardship@stjohnsec.org](mailto:Stewardship@stjohnsec.org); [www.stjohnsec.org/SupportOurMission](http://www.stjohnsec.org/SupportOurMission)

## HIGHLIGHT #1

The Stewardship Commission assisted Rev. Mary and the St. John's staff in securing 303 pledges for 2024, amounting to over \$980,000. We had 20 fewer pledges than in 2023, but \$32,023 more in dollars. There are still 24 households who pledged in 2023 but not in 2024 whom we are continuing to contact for giving in 2024. To celebrate and thank parishioners who had pledged, Rev. Mary and the Stewardship Commission held a coffee hour with special treats on All Saints Sunday, Nov. 5, 2023.



## HIGHLIGHT #2

The Planned Giving Committee developed and presented to the Vestry a proposed St. John's gift acceptance policy. The gift acceptance policy provides guidance to the Vestry, clergy, staff, volunteers, and donors on the process for reviewing gifts and the criteria for evaluating whether a gift can be accepted by St. John's or should be rejected for reasons such as a purpose inconsistent with our mission and values, the costs associated with maintaining/selling the gift, whether the gift is needed, and environmental issues. The Vestry adopted the new gift acceptance policy at its April 16, 2024 meeting.

## HIGHLIGHT #3

The Planned Giving Committee began developing a St. John's planned giving program, including preparing a planned giving brochure and planning giving website pages, educating the Vestry, clergy, and staff on planned giving, and developing an initial action plan for the program.

## 2024-25 GOALS

1.) Launch the new St. John's planned giving program, including but not limited to: (a) Providing information to the congregation about planned giving and St. John's new planned giving program through a new brochure, new website pages, messages from the pulpit, one-on-one conversations, articles in *Blessings*, and in person education programs; (b) Communicating directly with at least 50 St. John's members about making a planned gift; and (c) Through the St. John's legacy society, the Dorsey Society, giving special recognition to people who have made planned gifts to St. John's. 2.) Assist Rev. Mary and staff with a successful 2025 annual pledge campaign; and 3.) Support the possible launch of a capital campaign in 2025.

# TREASURERS: Becky Daugherty & Ann Corbett

**More Information:** [Treasurers@stjohnsec.org](mailto:Treasurers@stjohnsec.org)

## Overview of Financial Operations:

The operations of St. John's include: the Church, the Parish Day School; and several donor and designated funds which are tracked and reported separately from our operating budgets. The Church's fiscal year runs on a calendar year basis, January through December, while the School's fiscal year begins on July 1 and runs through June 30 of the following calendar year. This fiscal year is typical of independent schools.

St. John's Episcopal Church operates as a not-for-profit entity and has a goal of reaching a break-even budget—one in which receipts from pledges, plate offerings, investment income, and facilities usage match disbursements on items including staff compensation, faith formation programs, utilities, technology, and campus upkeep. For several years, the Church has had a structural deficit, with receipts falling short of expenditures.

The new strategy is to be proactive instead of reactive with regards to these expenditure shortfalls, which are mainly facility repairs and replacements. Also, researching and implementing additional streams of income are important for a church our size to succeed. Our main objective from this proactive strategy is to prepare to receive a new rector.

## Financial Highlights from 2023:

- ◆ We started the year with a budget deficit of just over \$110,000.
- ◆ In February 2023, the organ was converted to an all-digital organ. This \$93,000 project was paid for with unrestricted money from the Music Fund and generous donations.
- ◆ Middendorf payments began in March of 2023. See the Church Loan Commitments section for more details.
- ◆ There was a change in Facilities Management and staff in May 2023. Brad Jones was hired as our new Head of Facilities and Mike Ritonia was hired as a part-time Facilities Custodian.
- ◆ In June 2023, the church received \$30,000 in assistance from the Diocese, which gets counted as income for the calculation of the 2024 Diocesan pledge.
- ◆ With Rev. Ann's Ritonia's appointment to the position of Bishop Suffragan to the Armed Forces and Federal Ministries, the church welcomed Rev. Mary Sulerud as our interim rector. This clergy change resulted in cost savings as there are no pension or health insurance associated with Rev. Mary's salary.
- ◆ Facility rental income was down due to limited summer camp rentals as a result of the lack of air conditioning at the start of the summer.
- ◆ Due to these staffing changes and additional costs and a decrease in budgeted facility rental income, the budget deficit was increased in July 2023 to just under \$144,000.
- ◆ The second ask letter was sent out in July 2023, followed by a Town Hall meeting in September 2023. This letter was well received and resulted in \$48,000 in increased pledges and \$25,000 in donations to close the budget gap.

*(Continued on page 28)*

## TREASURER'S REPORT *(continued)*

- ◆ In September 2023, the church received a rebate of \$36,000 from BGE due to an energy savings program.
- ◆ In Fall 2023, a development committee was established to plan fundraising events for the church.
- ◆ An additional loan of \$106,000 with Sandy Spring Bank was approved in September 2023 to cover the cost of additional CME HVAC repairs. See the Church Loan Commitments section for more details.
- ◆ Due to the generous response from the second ask letter and receipt of the BGE Rebate, we closed the year with a budget deficit of only \$15,000.

### Goals and Accomplishments for 2024:

- ◆ The School will provide \$10,000 toward the Middendorf payments in the beginning of 2024.
- ◆ The Vestry approved the modification of the investment portfolio mix to increase the church's investment income.
- ◆ There are efforts being made to increase facility rental income, now that our large meeting spaces are air conditioned.
- ◆ The capital reserve study was completed in March 2024 and will be used as the basis for an upcoming Capital Campaign.
- ◆ The newly formed Development Committee is planning two big events for 2024, the Bee Social on June 7<sup>th</sup> and Oktoberfest in September.
- ◆ To better position the Church financially to call a new rector.

### Stewardship:

Pledges are budgeted at \$1,000,000 for 2024, and as of late- April, pledges stand at just over \$980,000 compared to \$957,000 in 2023. The number of pledging units for 2024 is 303 compared to 328 in 2023; and the average pledge increased from \$2,766 in 2023 to \$3,237 in 2024. We are excited to have 19 new pledges for 2024.

### St. John's Parish Day School (SJPDS):

SJPDS is comprised of the Lower School (K through 5<sup>th</sup> grade) and the Early Childhood Program (3-year-olds through pre-K). Its school building, the CME, was completed in 2001 and accepted its inaugural class of first graders in 2002. For more information about SJPDS, please refer to the Head of School Report.

### Church-School Shared Expenses:

The Church pays the full "shared" expenses for the current year; and the School pays the Church an estimated monthly amount for its portion of these shared expenses. For 2023, the School paid about \$560,000, of which \$243,000 was for the School's portion of the mortgage and the rest was their portion of facility maintenance expenses.

These shared expenses are laid out in a Memorandum of Understanding (MOU) between the Church and the School that runs from July 1, 2022, through June 30, 2023. Discussions will soon be underway to update the MOU for the 2023 – 2024 academic year.

## TREASURER'S REPORT *(continued)*

### Church Loan Commitments:

- ♦ **Mortgage:** The balance on the mortgage debt as of 12/31/2023 was \$3,197,604, down from \$3,447,840 on 12/31/23. The original mortgage was a tax-exempt bond issued in conjunction with the Maryland Health and Higher Education Facilities Authority (MHHEFA) in December 2001. It matures in December 2031. The interest rate is reset every ten years, and the final reset occurred in December 2021 at 1.67 percent. This bond has a debt service covenant ratio requirement which both the Church and the School met for 2023. Light the Way funds are being used to reduce the impact of the annual debt service payments on the Church's operating budget. The School pays a portion of the mortgage cost as part of its shared operating expenses (see above).
- ♦ **Middendorf Loan:** This loan is for the HVAC Unit in the CME building (new addition). The terms are \$400,000 over 20 years at 3% interest. Monthly payments began in March 2023 and are about \$2,200 per month.
- ♦ **Sandy Spring Loan:** The loan terms are 5 years at 7.09%. Monthly payments are around \$3,000 per month
- ♦ **Line of Credit:** The Church has a \$250,000 line of credit with Sandy Spring Bank (which acquired Revere Bank) to provide periodic support for the cyclical cash flows of the Church and SJPDS. The line was temporarily used in September 2023 until the loan mentioned above was setup.

### Light the Way (LtW) Funds:

The LtW campaign, launched in 2015, generated pledge receipts of \$1,278,705. These funds allow the Church to make beneficial investments in our people, programs, and campus. The balance in LtW funds as of 12/31/23 is \$229,332, and will primarily be used for the mortgage payments on the CME building. In 2023, the Light the Way funds were used to only pay the Church portion of the mortgage payment.

For 2024, \$50,000 is earmarked for the following: \$45,000 for support of the operating budget for payment on the mortgage/bond and \$5,000 for education.

### Closing:

There are optimistic plans for covering the budget deficit with the two fundraising events, the anticipated increase in investment income, and the additional facilities rentals. Our financial goal for 2024 is being proactive as part of our efforts to be in a good financial position to call a new rector to St. John's.

Submitted by:

Becky Daugherty, Treasurer  
Ann Corbett, Assistant Treasurer  
May 1, 2024

# 2023 FINANCIAL STATEMENTS

St. John's Treasurer's Report to Vestry

Detail Church Operating Funds YTD 12/31/23

	Year To Date							Jan - Dec Revised Annual Budget <u>2023 after 2nd</u> <u>ASK &amp; BGE</u>
	Dec Actual	Dec Budget	Variance	Jan - Dec	Jan - Dec	Variance	Jan - Dec	
	<u>2023</u>	<u>2023</u>	<i>Fav.</i> <i>(Unfav.)</i>	<u>2023</u>	<u>2023</u>	<i>Fav.</i> <i>(Unfav.)</i>	<u>2022</u>	
<b>Receipts</b>								
Total Pledges	97,467	117,882	(20,415)	920,794	956,920	(36,126)	898,055	956,920
Total Close the Gap Donations	-	-	-	24,800	24,800	-	-	24,800
Total Church Other Donations	24,479	20,909	3,570	128,211	123,864	4,346	177,545	123,864
Total Church Investment Income	9,323	3,709	5,615	51,252	44,500	6,752	43,350	44,500
Total Use of Facilities	4,142	4,916	(774)	58,348	59,000	(652)	67,456	59,000
<b>Total Receipts</b>	<b>135,411</b>	<b>147,416</b>	<b>(12,005)</b>	<b>1,183,405</b>	<b>1,209,084</b>	<b>(25,679)</b>	<b>1,186,406</b>	<b>1,209,084</b>
<b>Disbursements</b>								
Total Clergy Comp, Benefits, Support	19,009	24,376	5,367	282,667	287,319	4,651	353,352	287,319
Total Diocese Pledge	8,011	8,011	-	136,936	136,936	-	127,924	136,936
Total Faith Formation	4,773	5,069	296	62,314	62,508	194	67,060	62,508
Total Music	3,402	3,210	(192)	40,288	40,646	358	48,054	40,646
Total Other Church Programs	5,487	3,010	(2,477)	12,777	12,050	(728)	12,576	12,050
<b>SJ Facilities Management</b>								
Total Facilities Management & Labor	9,496	9,213	(283)	118,430	119,786	1,356	101,789	119,786
Total Non-Labor Facilities	6,479	10,432	3,953	107,810	125,174	17,364	76,695	125,174
Total Facilities and Non-Labor Facilities	15,975	19,645	3,671	226,240	244,960	18,719	178,486	244,960
Total Utilities	5,584	6,251	667	63,190	75,000	11,810	68,720	75,000
Total SJ Facilities Management	21,559	25,896	4,338	289,430	319,960	30,531	247,206	319,960
Total Stewardship Commission	-	126	126	731	1,500	769	1,301	1,500
<b>Administrative and Office</b>								
Total Administrative Staff	17,815	19,458	1,643	197,224	198,867	1,643	195,856	198,867
Total Communications	3,393	3,822	429	46,325	45,822	(502)	53,886	45,822
Total Insurance	1,358	1,125	(233)	33,253	33,476	223	30,345	33,476
Total Management & Office Support	8,188	8,335	147	57,946	57,291	(655)	43,244	57,291
Total Administrative and Office	30,754	32,739	1,985	334,748	335,456	709	323,331	335,456
<b>Total Disbursements</b>	<b>92,995</b>	<b>102,437</b>	<b>9,442</b>	<b>1,159,891</b>	<b>1,196,375</b>	<b>36,482</b>	<b>1,180,803</b>	<b>1,196,375</b>
<b>Other Disbursements</b>								
<b>Designated by Vestry</b>								
Middendorf Loan	2,218	2,218	-	22,180	22,180	-	-	22,180
Debt Service Interest Church	894	894	-	11,136	11,136	-	11,949	11,136
Debt Service Principal Church	4,289	4,289	-	50,047	50,047	-	47,493	50,047
Debt Service Interest & Principal PDS	20,824	20,824	-	244,734	244,734	-	237,814	244,734
Debt Service Interest & Principal PDS Reimbursement	(20,824)	(20,824)	-	(244,734)	(244,734)	-	(237,814)	(244,734)
<b>Total Designated by Vestry</b>	<b>7,401</b>	<b>7,401</b>	<b>-</b>	<b>83,363</b>	<b>83,363</b>	<b>-</b>	<b>59,442</b>	<b>83,363</b>
<b>Light the Way Proceeds Applied to Budget- Debt Service</b>	<b>3,750</b>	<b>3,750</b>	<b>-</b>	<b>45,000</b>	<b>45,000</b>	<b>-</b>	<b>45,000</b>	<b>45,000</b>
<b>Light the Way Proceeds Applied to Budget- New</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,000</b>	<b>(5,000)</b>	<b>1,190</b>	<b>5,000</b>
<b>Operating Budget Surplus/Deficit</b>	<b>38,765</b>	<b>41,328</b>	<b>(2,563)</b>	<b>(14,848)</b>	<b>(20,654)</b>	<b>5,804</b>	<b>(7,649)</b>	<b>(20,654)</b>

	Dec Actual 2023	Dec Budget 2023	Variance Fav. (Unfav.)	Jan - Dec Actual 2023	Jan - Dec Budget 2023	Variance Fav. (Unfav.)	Jan - Dec Actual 2022	Jan - Dec Revised Annual Budget 2023 after 2nd ASK & BGE
<b>Receipts</b>								
Total Pledges	97,467	117,882	(20,415)	920,794	956,920	(36,126)	898,055	956,920
Total Close the Gap Donations	-	-	-	24,800	24,800	-	-	24,800
<b>Church Other Donations</b>								
401000 - Plate Offerings	6,759	4,166	2,593	54,840	50,000	4,840	58,732	50,000
403000 - Easter Offering	-	-	-	5,831	5,000	831	4,032	5,000
405000 - Christmas Offering	11,016	14,541	(3,525)	11,475	15,000	(3,525)	21,769	15,000
409000 - Flower & Altar Guild Receipts	2,554	1,202	1,352	7,455	5,000	2,455	6,808	5,000
413503 - Special Gifts/Microcampaign	-	1,000	(1,000)	1,120	12,000	(10,880)	-	12,000
413503 - BGE Net Rebate	-	-	-	36,864	36,864	-	-	36,864
413500 - Miscellaneous Income (AC unit sales and other	4,150	-	4,150	10,625	-	10,625	-	-
413504 - Parkview Proceeds Released to Budget	-	-	-	-	-	-	86,204	-
<b>Total Church Other Donations</b>	<b>24,479</b>	<b>20,909</b>	<b>3,570</b>	<b>128,211</b>	<b>123,864</b>	<b>4,346</b>	<b>177,545</b>	<b>123,864</b>
<b>Church Investment Income</b>								
421000 - Operating Interest and Dividends	3,548	1,209	2,340	16,602	14,500	2,102	14,535	14,500
422000 - Trust Income	5,775	2,500	3,275	34,650	30,000	4,650	28,815	30,000
<b>Total Church Investment Income</b>	<b>9,323</b>	<b>3,709</b>	<b>5,615</b>	<b>51,252</b>	<b>44,500</b>	<b>6,752</b>	<b>43,350</b>	<b>44,500</b>
Total Use of Facilities	4,142	4,916	(774)	58,348	59,000	(652)	67,456	59,000
<b>Total Receipts</b>	<b>135,411</b>	<b>147,416</b>	<b>(12,005)</b>	<b>1,183,405</b>	<b>1,209,084</b>	<b>(25,679)</b>	<b>1,186,406</b>	<b>1,209,084</b>
<b>Disbursements</b>								
<b>Clergy Comp, Benefits, Support</b>								
511000 - Clergy TAC	15,662	20,421	4,759	213,218	213,218	-	213,313	213,218
513000 - Clergy Pensions	1,240	1,017	(223)	28,245	28,245	-	41,014	28,245
514000 - Professional Expense Reimbursement	175	291	116	3,299	3,500	201	3,179	3,500
516000 - Clergy Insurance	1,932	2,105	173	35,683	35,856	173	46,974	35,856
518000 - Misc/Training/Relocation	-	291	291	1,472	3,500	2,028	2,990	3,500
527000 - Supply Clergy	-	250	250	750	3,000	2,250	-	3,000
526000 - Pastoral Care Clergy	-	-	-	-	-	-	45,882	-
<b>Total Clergy Comp, Benefits, Support</b>	<b>19,009</b>	<b>24,376</b>	<b>5,367</b>	<b>282,667</b>	<b>287,319</b>	<b>4,651</b>	<b>353,352</b>	<b>287,319</b>
Total Diocese Pledge	8,011	8,011	-	136,936	136,936	-	127,924	136,936
<b>Faith Formation</b>								
Total Education Salaries & Benefits- YFF	4,527	4,726	199	47,384	47,583	199	35,970	47,583
Total Education Salaries & Benefits- CFF	-	-	-	11,091	10,825	(266)	26,657	10,825
<b>Total Faith Formation Salaries Expense</b>	<b>4,527</b>	<b>4,726</b>	<b>199</b>	<b>58,475</b>	<b>58,408</b>	<b>(67)</b>	<b>62,627</b>	<b>58,408</b>
<b>Faith Formation Program Expense</b>								
534000 - Adult Faith Formation	61	51	(10)	1,004	600	(404)	744	600
534500 - Children's Faith Formation	76	125	49	1,218	1,500	282	1,535	1,500
534600 - Youth Faith Formation	109	125	16	1,617	1,500	(117)	2,154	1,500
534700 - Korean Faith Formation	-	42	42	-	500	500	-	500
<b>Total Faith Formation Program Expense</b>	<b>246</b>	<b>343</b>	<b>97</b>	<b>3,839</b>	<b>4,100</b>	<b>261</b>	<b>4,433</b>	<b>4,100</b>
<b>Total Faith Formation</b>	<b>4,773</b>	<b>5,069</b>	<b>296</b>	<b>62,314</b>	<b>62,508</b>	<b>194</b>	<b>67,060</b>	<b>62,508</b>
<b>Music</b>								
Total Music Salaries and Benefits	3,043	3,043	-	38,646	38,646	-	45,252	38,646
531000 - Music Program	359	167	(192)	1,642	2,000	358	2,802	2,000
<b>Total Music</b>	<b>3,402</b>	<b>3,210</b>	<b>(192)</b>	<b>40,288</b>	<b>40,646</b>	<b>358</b>	<b>48,054</b>	<b>40,646</b>
<b>Other Church Programs</b>								
531500 - Worship	-	67	67	800	800	-	827	800
532000 - Altar/ Christmas & Easter Flowers	4,711	2,418	(2,293)	7,687	5,000	(2,687)	8,105	5,000
532001 - Altar Guild	662	67	(595)	2,072	800	(1,272)	360	800
533000 - Books & Publications	114	42	(72)	570	500	(70)	352	500
533500 - Parish Life	-	42	42	89	500	411	259	500
534200 - Hospitality & Evangelism Commission	-	63	63	173	750	577	422	750
534700 - Pastoral Care Commission	-	310	310	1,386	3,700	2,314	2,251	3,700
<b>Total Other Church Programs</b>	<b>5,487</b>	<b>3,010</b>	<b>(2,477)</b>	<b>12,777</b>	<b>12,050</b>	<b>(728)</b>	<b>12,576</b>	<b>12,050</b>
<b>SJ Facilities Management</b>								
<b>Facilities Management &amp; Labor</b>								
541025 - Facilities Manager Compensation	8,805	8,838	33	115,386	114,897	(489)	90,855	114,897
541025 - Facilities Manager Reimbursed by PDS	(3,683)	(4,420)	(737)	(54,406)	(57,449)	(3,043)	(45,862)	(57,449)
Net Facilities Manager Compensation	5,122	4,418	(704)	60,980	57,448	(3,532)	44,993	57,448
541030 - Facilities Custodial Compensation	3,972	3,718	(254)	48,592	48,338	(254)	48,592	48,338
541030 - Facilities Custodial Compensation II	2,009	2,154	145	33,386	28,000	(5,386)	44,244	28,000
541031 - Facilities Custodial Reimbursed by PDS	(1,607)	(1,077)	530	(24,528)	(14,000)	10,528	(36,040)	(14,000)
Net Facilities Custodial Compensation	4,374	4,795	421	57,450	14,000	4,888	56,796	14,000
<b>Total Facilities Management &amp; Labor</b>	<b>9,496</b>	<b>9,213</b>	<b>(283)</b>	<b>118,430</b>	<b>119,786</b>	<b>1,356</b>	<b>101,789</b>	<b>119,786</b>
<b>Non Labor Facilities</b>								
535176 - Reserve for Replacements	835	835	(0)	10,000	10,000	-	-	10,000
535150 - Service & Maint. Contracts Church	2,481	4,564	2,083	26,725	54,774	28,049	43,098	54,774
535150 - Service & Maint. Contracts CME	4,753	4,753	0	57,026	57,026	-	101,667	57,026
535150 - Service & Maint. Contracts CME Reimburseme	(4,753)	(4,753)	0	(57,026)	(57,026)	-	(101,667)	(57,026)
535175 - Repairs & Replacements Church	2,044	3,991	1,947	72,998	47,900	(25,098)	68,497	47,900
535175 - Insurance Proceeds	-	-	-	(17,719)	-	17,719	(47,998)	-
535175 - Repairs & Replacements CME	2,159	2,162	3	25,908	25,911	3	41,114	25,911

St. John's Treasurer's Report to Vestry

Detail Church Operating Funds YTD 12/31/23

Year To Date

	Dec Actual 2023	Dec Budget 2023	Variance Fav. (Unfav.)	Jan - Dec Actual 2023	Jan - Dec Budget 2023	Variance Fav. (Unfav.)	Jan - Dec Actual 2022	Jan - Dec Revised Annual Budget 2023 after 2nd ASK & BGE
535175 - Repairs & Replacements CME Reimbursement	(2,159)	(2,162)	(3)	(25,908)	(25,911)	(3)	(41,114)	(25,911)
535200 - Facilities/ Housekeeping Supplies	1,119	1,042	(77)	15,806	12,500	(3,306)	13,099	12,500
535200 - Facilities/ Housekeeping Supplies	1,042	1,042	0	12,504	12,500	(4)	12,500	12,500
535200 - Facilities/ Housekeeping Supplies	(1,042)	(1,039)	3	(12,504)	(12,500)	4	(12,500)	(12,500)
Total Non-Labor Facilities	6,479	10,432	3,953	107,810	125,174	17,364	76,695	125,174
Total Facilities and Non-Labor Facilities	15,975	19,645	3,671	226,240	244,960	18,719	178,486	244,960
Utilities								
557000 - Utilities and Fuel Church	5,584	6,251	667	63,190	75,000	11,810	68,720	75,000
557000 - Utilities and Fuel CME	8,182	8,183	-	98,228	98,228	-	101,994	98,228
557000 - Utilities and Fuel CME Reimbursement	(8,182)	(8,183)	-	(98,228)	(98,228)	-	(101,994)	(98,228)
Total Utilities	5,584	6,251	667	63,190	75,000	11,810	68,720	75,000
Total SJ Facilities Management	21,559	25,896	4,338	289,430	319,960	30,531	247,206	319,960
Total Stewardship Commission	-	126	126	731	1,500	769	1,301	1,500
Administrative and Office								
Total Administrative Staff	17,815	19,458	1,643	197,224	198,867	1,643	195,856	198,867
Communications								
555000 - Printing & Copier Lease	755	835	80	9,094	10,000	906	9,060	10,000
556000 - Postage Expense	400	335	(65)	4,008	4,000	(8)	4,042	4,000
556200 - Technology Expense	1,908	2,334	426	29,532	28,000	(1,532)	36,682	28,000
556500 - Telephone Expense	330	319	(11)	3,691	3,822	131	4,102	3,822
Total Communications	3,393	3,822	429	46,325	45,822	(502)	53,886	45,822
Insurance								
535210 - Property Insurance Church	-	6	6	27,370	27,376	6	25,140	27,376
535210 - Property Insurance CME	-	6	6	27,370	27,376	6	25,140	27,376
535210 - Property Insurance CME Reimbursement	-	(6)	(6)	(27,370)	(27,376)	(6)	(25,140)	(27,376)
554000 - Liability & Workers Comp Insurance	(38)	275	313	3,287	3,600	313	3,375	3,600
535210 - Life/LT Disability	1,396	844	(552)	2,596	2,500	(96)	1,830	2,500
Total Insurance	1,358	1,125	(233)	33,253	33,476	223	30,345	33,476
Management & Office Support								
555500 - Office Expenses	795	835	40	11,260	10,000	(1,260)	9,441	10,000
558000 - Legal & Payroll Expense	1,881	1,291	(590)	15,781	15,500	(281)	6,724	15,500
558000 - Annual Audit	4,520	18,791	14,271	28,791	28,791	-	22,575	28,791
558000 - Annual Audit PDS Reimbursement	-	(14,000)	(14,000)	(14,000)	(14,000)	-	(11,287)	(14,000)
558600 - Bank Fees	977	1,167	190	12,981	14,000	1,019	14,135	14,000
558550 - Donated stock sale (Gain)/Loss	15	-	(15)	45	-	(45)	(183)	-
559500 - Meetings & Conventions Expense	-	251	251	3,088	3,000	(88)	1,839	3,000
Total Management & Office Support	8,188	8,335	147	57,946	57,291	(655)	43,244	57,291
Total Administrative and Office	30,754	32,739	1,985	334,748	335,456	709	323,331	335,456
<b>Total Disbursements</b>	<b>92,995</b>	<b>102,437</b>	<b>9,442</b>	<b>1,159,891</b>	<b>1,196,375</b>	<b>36,482</b>	<b>1,180,803</b>	<b>1,196,375</b>
<b>Other Disbursements</b>								
<b>Designated by Vestry</b>								
Middendorf Loan	2,218	2,218	-	22,180	22,180	-	-	22,180
Debt Service Interest Church	894	894	-	11,136	11,136	-	11,949	11,136
Debt Service Principal Church	4,289	4,289	-	50,047	50,047	-	47,493	50,047
Debt Service Interest & Principal PDS	20,824	20,824	-	244,734	244,734	-	237,814	244,734
Debt Service Interest & Principal PDS Reimbursement	(20,824)	(20,824)	-	(244,734)	(244,734)	-	(237,814)	(244,734)
<b>Total Designated by Vestry</b>	<b>7,401</b>	<b>7,401</b>	<b>-</b>	<b>83,363</b>	<b>83,363</b>	<b>-</b>	<b>59,442</b>	<b>83,363</b>
Light the Way Proceeds Applied to Budget- Debt Service	3,750	3,750	-	45,000	45,000	-	45,000	45,000
Light the Way Proceeds Applied to Budget- New	-	-	-	-	5,000	(5,000)	1,190	5,000
<b>Operating Budget Surplus/Deficit</b>	<b>38,765</b>	<b>41,328</b>	<b>(2,563)</b>	<b>(14,848)</b>	<b>(20,656)</b>	<b>5,804</b>	<b>(7,649)</b>	<b>(20,654)</b>



## Explanation of Variances YTD 12/31/23

	Favorable/ (Unfavorable)	Explanation
<b>Receipts</b>		
		The second ask resulted in \$46,518 additional pledges and \$24,800 in donations. There are \$36,126 unpaid pledges. Any outstanding pledge will be addressed by letter accompanying the Tax Contribution statement. Pledge receipts are \$22,739 more than this period last year. 2023 Pledge budget is \$956,920 and 2022 budget was \$954,744. 2022 pledge deficit was \$56K.
Pledges	\$ (36,126)	
Close the Gap Donations	\$ -	These are donations to the Budget deficit in lieu of an increase in pledge. \$24,800 was added to the Budget.
Church Other Donations	4,346	Open Plate is \$4,840 over budget but \$3,892 less than this period 2022. Easter is \$831 over budget and is \$1,799 higher than Easter 2022. The Christmas offering is \$3,525 under budget and \$10,294 less than Christmas 2022. In 2022 there were two \$5K donations that were a one-time only donation. Flower donations are \$2,455 higher than budget however the offsetting expense is \$2,687 over budget. Flowers ran a \$1,297 deficit in 2022. Bingo net receipts are \$1,120 but Micro campaigns are running a \$10,880 deficit. The BGE rebate was received and \$36,864 was added to the budget. Miscellaneous donations are \$10,625. \$5K was a Thank You to St. John's for year's of membership. There was a miscellaneous funeral donation of \$2,700 and two Employer matches for \$1,000. There were AC unit sales of \$1,925. There were no Miscellaneous donations in 2022.
Church Investment Income	6,752	Investment income is over budget \$6,752 and \$8,902 higher than this period 2022.
Use of Facilities	(652)	Facilities rentals are under budget \$652 and \$9,108 less than this period 2022.
<b>Total unfavorable receipts variance</b>	<b>(25,679)</b>	
<b>Disbursements</b>		
Clergy Comp, Benefits, Support	\$ 4,651	Miscellaneous Training/Relocation and Supply Clergy budgeted expenses were not completely used.
Diocese Pledge	-	
Faith Formation	194	Overages in AFF and YFF are offset by savings in CFF and Korean program.
Music Program	358	Music Program budget not completely used.
Other Church Programs	(728)	Alter flowers expense is offset by receipts however there is a \$232 deficit. Altar Guild is over budget by \$1,272 and expense is \$1,712 higher than 2022. Hospitality, Parish Life and Pastoral Care are all under budget and help to offset the other program overages.
General Facilities and Grounds Including Labor	18,719	Facilities staff compensation is under budget due to less hours worked for hourly staff. Facilities Contracts are under budget due to \$15K in snow removal not used and other contract savings due to negotiations during the year for the new HVAC in the CME. Repairs and Replacements are over budget by \$7,379. This includes insurance proceeds offset of \$17,719 from CME water damage. In Nov, there was an unexpected expense of \$7,785 for storm water management repairs required by the county. Facilities Grounds and Supplies are \$3,306 over budget and are \$2,707 higher than this period 2022. Mike R is purchasing supplies to complete projects in house causing Supplies to increase and Repairs and Replacements to decrease.
Utilities	11,810	Utilities are under budget and are running \$5,530 less than this period 2022. June billing in 2022 was excessive due to HVAC issues and installation of portable AC units.
Miscellaneous Stewardship	769	Budgeted expense not completely used.
Administrative Staff	1,643	Budget surplus due to one hourly employee who worked a few less hours.
Communications	(502)	Technology expense is over budget \$1,532 but \$7,150 less than 2022 due to renegotiation of Xpertechs contract. Printing and Telephone surpluses help to offset Technology deficit.
Insurance	223	WC refund of annual audit offsets Life/Disability overage
Management and Office Support	(655)	Office expense is over budget \$1,260 and \$1,819 higher than this period 2022. Legal, Audit and Payroll is over budget \$281 and \$9,057 higher than 2022 due to the Search fee for the Facilities manager position. This was half the total fee as it was split with the school. Bank Fees are \$1,019 under budget and \$1,154 less than 2022. Meetings is over budget by \$88 and \$1,249 higher than 2022.
Debt Service	-	
New Initiatives	(5,000)	Light the Way funding for New Initiatives/Education was not used
<b>Total favorable disbursements variance</b>	<b>\$ 31,482</b>	
<b>Total favorable variance from budget</b>	<b>\$ 5,804</b>	

**St. John's Treasurer's Report to Vestry: Funds and Non-Budgeted Activity YTD 12/31/23**

<u>Financial Assets</u>	<u>11/30/23</u> Balance	<u>12/31/23</u> Balance	<u>Increase/ (Decrease)</u>	<u>12/31/22</u> Balance
<b>Unrestricted Funds</b>				
St. John's PDS Checking accounts	\$ 2,484,181	\$ 2,583,360	\$ 99,179	\$ 1,744,900
St. John's Church Operating Checking Account	238,461	348,896	\$ 110,435	460,706
Subtotal Checking accounts	<u>2,722,642</u>	<u>2,932,256</u>	<u>209,614</u>	<u>2,205,606</u>
St. John's Receivable- PDS	(30,764)	(14,131)	16,633	(6,684)
SJ Fund Cash	43,195	35,863	(7,332)	37,627
SJ Fund Securities	829,045	917,436	\$ 88,391	757,995
Total St. John's Fund (Unrestricted invested savings)	<u>872,240</u>	<u>953,299</u>	<u>\$ 81,059</u>	<u>795,622</u>
<b>Vestry-Restricted Funds Held Separately</b>				
Matthew 25 Cash	11,138	6,876	\$ (4,262)	24,954
Matthew 25 Securities	249,747	251,864	\$ 2,117	217,246
Total Matthew 25 Funds	<u>260,885</u>	<u>258,740</u>	<u>\$ (2,145)</u>	<u>242,200</u>
<b>Vestry-Designated Funds Held Separately</b>				
Parkview II Liquidation Funds in Money Market	117,845	117,845	-	117,845
Parkview II Liquidation Funds in Money Market owed to Fulton Operating	93,855	93,855	-	-
Light the Way- Capital Campaign Funds in Fulton checking account	(81,455)	(84,973)	(3,518)	(41,346)
Light the Way- Capital Campaign Funds in Sandy Spring checking account	623	623	-	637
Light the Way- Capital Campaign Funds in Sandy Spring CD	-	-	-	-
Light the Way- Capital Campaign Funds in Sandy Spring Money Market Account	313,067	313,682	615	300,463
Total Light the Way Capital Campaign Funds	<u>232,235</u>	<u>229,332</u>	<u>(2,903)</u>	<u>259,754</u>
<b>Total Liquid Unrestricted &amp; Vestry-Restricted Financial Assets</b>	<b>\$ 4,205,847</b>	<b>\$ 4,491,472</b>	<b>\$ 285,625</b>	<b>\$ 3,621,027</b>
<b>Less: Obligations Encumbering Unrestricted Funds:</b>				
a. Unearned tuition payments by PDS patrons	(1,212,672)	(1,916,401)	(703,729)	
b. Internally encumbered by vestry or donors				
Matthew 25 (Interest & dividends for "Outreach")	(260,885)	(258,740)	2,145	
Outreach	(16,723)	(22,254)	(5,531)	
Other for long term assets	(204,461)	(204,461)	-	
Music programs & organ	(17,520)	(16,740)	780	
Education and Youth	(136,089)	(138,485)	(2,396)	
Columbarium	(44,905)	(44,905)	-	
Capital Campaign	(232,467)	(229,332)	3,135	
Bequest designated for Scholarships	(8,176)	(8,176)	-	
Miscellaneous Church programs	(388,813)	(395,610)	(6,797)	
Parent's Association	(7,527)	(12,548)	(5,021)	
Total internal encumbrances ( a + b) on financial assets	<u>(2,530,238)</u>	<u>(3,247,651)</u>	<u>717,413</u>	
<b>Net unencumbered financial assets (obligations)</b>	<b>\$ 1,675,609</b>	<b>\$ 1,243,821</b>	<b>\$ 431,788</b>	
<b>Financial Liabilities</b>				
Loan payable to Columbia Bank	\$ (3,218,961)	\$ (3,197,604)	\$ 21,357	
Middendorf Loan	\$ (380,036)	\$ (377,818)	\$ 2,218	
Line of Credit - Sandy Spring Bank	-	(105,384)	(105,384)	
<b>Bank debt</b>	<b>\$ (3,598,997)</b>	<b>\$ (3,680,806)</b>	<b>\$ (81,809)</b>	
<b>Externally Restricted Investments</b>				
Mackubin Trust	\$ (1,609,745)	\$ (1,663,738)	\$ (53,993)	
Sparks Trust	(102,397)	(105,969)	(3,572)	
Perpetual Endowment Trust	(74,816)	(75,406)	(590)	
Scholarship Endowment	(80,464)	(83,787)	(3,323)	
<b>Total Restricted Funds</b>	<b>\$ (1,867,422)</b>	<b>\$ (1,928,900)</b>	<b>\$ (61,478)</b>	
<b>Activity Not Included in Church Program Budget</b>				
		Jan - Dec 2023	Actual Jan - Dec 2022	Actual
<b>Receipts</b>				
Net Fundraising		\$ 8,209	\$ 2,518	
Facilities & Labyrinth Donations		20,300	-	
Facilities Income- Mortgage		224,115	237,716	
Music Donations		-	-	
Outreach Donations		29,074	31,383	
Other Donations		225,142	323,598	
Net Light the Way Receipts		(30,800)	(88,604)	
<b>Total non-budgeted church receipts</b>		<b>\$ 476,039</b>	<b>\$ 506,611</b>	
<b>Disbursements</b>				
Mission and Outreach		\$ 38,264	\$ 31,643	
Music Programs		-	-	
Facilities & Labyrinth Expenses		3,962	-	
Facilities Disbursements- Mortgage (80%)		224,115	237,716	
Other Church Programs		216,341	222,193	
<b>Total non-budgeted Church expenses</b>		<b>\$ 482,682</b>	<b>\$ 491,552</b>	
Columbia Loan Interest Expense		\$ 55,680	\$ 59,743	
Columbia Loan Debt Principal Payments		250,235	237,464	
<b>Total Columbia Loan Payments</b>		<b>\$ 305,915</b>	<b>\$ 297,207</b>	

**Pledge Status: 2024 Pledges**

Summary of 2024 Pledges Received As of 1/11/24	2023 Pledges	<i>Pledging Units</i>	2024 Pledges	2024 Over (Under) 2023	% Change	2024 Average Pledge	2023 Average Pledge
Decreased in 2024	\$ 122,889	32	\$ 90,070	\$ (32,819)	-27%	\$ 2,815	\$ 3,840
Increased in 2024	391,141	110	500,297	109,156	28%	4,548	3,556
No change for 2024	313,171	126	313,171	-	0%	2,485	2,485
<b>Total Pledged</b>	<b>\$ 827,201</b>	<b>268</b>	<b>\$ 903,538</b>	<b>\$ 76,337</b>	<b>9%</b>	<b>\$ 3,371</b>	<b>\$ 3,087</b>
NEW Pledges in 2024	-	15	\$ 21,760	\$ 21,760	100%	\$ 1,451	
<b>TOTAL PLEDGED to DATE 2024</b>		<b>283</b>	<b>\$ 925,298</b>	<b>\$ 98,097</b>		<b>\$ 3,270</b>	

PROPOSED PLEDGE BUDGET for 2024

\$ 1,000,000

Surplus/(Shortfall) to Budget

**\$ (74,702)**

	<u>Pledges</u>	<u>Units</u>	<u>Avg. Pledge</u>
Summary of 2024 Pledges	\$ 925,298	283	\$ 3,270
Summary of 2023 Pledges	\$ 956,920	328	\$ 2,917
Increase/(Decrease)	\$ (31,622)	(45)	\$ 352

## Pledge Status: 2023 Pledges

Summary of 2023 Pledges Received As of 1/17/23	2022 Pledges	<i>Pledging Units</i>	2023 Pledges	2023 Over (Under) 2022	% Change	2023 Average Pledge	2022 Average Pledge
Decreased in 2023	\$ 179,302	46	\$ 110,270	\$ (69,032)	-39%	\$ 2,397	\$ 3,898
Increased in 2023	304,686	104	366,680	61,994	20%	3,526	2,930
No change for 2023	338,732	119	338,732	-	0%	2,846	2,846
<b>Total Pledged</b>	<b>\$ 822,720</b>	<b>269</b>	<b>\$ 815,682</b>	<b>\$ (7,038)</b>	<b>-1%</b>	<b>\$ 3,032</b>	<b>\$ 3,058</b>
NEW Pledges in 2023	-	22	\$ 28,080	\$ 28,080	100%	\$ 1,276	
<b>TOTAL PLEDGED to DATE 2023</b>		<b>291</b>	<b>\$ 843,762</b>	<b>\$ 21,042</b>		<b>\$ 2,900</b>	

PROPOSED PLEDGE BUDGET for 2023

\$ 900,000

Surplus/(Shortfall) to Budget

\$ (56,238)

	<u>Pledges</u>	<u>Units</u>	<u>Avg. Pledge</u>
Summary of 2023 Pledges	\$ 843,762	291	\$ 2,900
Summary of 2022 Pledges	\$ 924,572	327	\$ 2,827
Increase/(Decrease)	\$ (80,810)	(36)	\$ 72

## Pledge Status: 2023 Pledges

Summary of 2023 Pledges Received As of 12/31/23- Final	2022 Pledges	<i>Pledging Units</i>	2023 Pledges	2023 Over (Under) 2022	% Change	2023 Average Pledge	2022 Average Pledge
Decreased in 2023	\$ 181,947	48	\$ 110,930	\$ (71,017)	-39%	\$ 2,311	\$ 3,791
Increased in 2023	347,638	121	452,778	105,140	30%	3,742	2,873
No change for 2023	332,982	122	332,982	-	0%	2,729	2,729
<b>Total Pledged</b>	<b>\$ 862,567</b>	<b>291</b>	<b>\$ 896,690</b>	<b>\$ 34,123</b>	<b>4%</b>	<b>\$ 3,081</b>	<b>\$ 2,964</b>
NEW Pledges in 2023	-	37	\$ 60,230	\$ 60,230	100%	\$ 1,628	
<b>TOTAL PLEDGED to DATE 2023</b>		<b>328</b>	<b>\$ 956,920</b>	<b>\$ 94,353</b>		<b>\$ 2,917</b>	

<b>2023 Donations toward Budget only as of 9/12/23</b>	<b>\$ 24,800</b>
PROPOSED PLEDGE BUDGET for 2023	\$ 900,000
<b>Surplus/(Shortfall) to Budget</b>	<b>\$ 81,720</b>

	Pledges	Units	Avg. Pledge
Summary of 2023 Pledges	\$ 956,920	328	\$ 2,917
Summary of 2022 Pledges	\$ 924,572	327	\$ 2,827
Increase/(Decrease)	\$ 32,348	1	\$ 90

Light the Way  
Capital Campaign

**Summary of Light the Way Campaign As of 12/31/23**

	Pledges	Pledges Paid Prior Years	2023 Pledges Paid	Total Pledges Paid
Confirmed Pledges	\$ 1,272,406	\$ 1,185,349	\$ -	\$ 1,185,349
Parkview Proceeds	\$ 67,542	\$ 67,542	\$ -	\$ 67,542
Pledges Received for Feasibility Study	\$ 25,814	\$ 25,814	\$ -	\$ 25,814
<b>TOTALS:</b>	<b>\$ 1,365,762</b>	<b>\$ 1,278,705</b>	<b>\$ -</b>	<b>\$ 1,278,705</b>

<b>Interest Earned on LtW Funds</b>	<b>\$ 42,975</b>
<b>Campaign Expenses</b>	<b>\$ 146,790</b>
<b>Net Campaign Surplus</b>	<b>\$ 1,261,947</b>

	Disbursed In Prior Years	Disbursed in 2023	Total Disbursed
Campaign Expenses	\$ 146,790	\$ -	\$ 146,790
Light the Way Funds Disbursed	\$ 575,558	\$ -	\$ 575,558
Light the Way Funds Applied Operating Budget- Debt Service	\$ 315,000	\$ 45,000	\$ 360,000
Light the Way Funds Applied Operating Budget- New	\$ -	\$ -	\$ -
Light the Way Funds Applied Operating Budget- Rector Search Expenses	\$ 10,000	\$ -	\$ 10,000
Total Disbursements	\$ 1,047,348	\$ 45,000	\$ 1,092,348

**Collected Campaign Funds Less Disbursements \$ 229,332**

<u>Light the Way Funds Disbursed- New Rector Search</u>	<u>Date</u>	<u>2017 Total:</u>	<u>\$ 10,000</u>
<u>Light the Way Funds Disbursed</u>	<u>Date</u>	<u>2016 Total:</u>	<u>\$ 91,960</u>
<u>Light the Way Funds Disbursed</u>	<u>Date</u>	<u>2017 Total:</u>	<u>\$ 41,743</u>
<u>Light the Way Funds Disbursed</u>	<u>Date</u>	<u>2018 Total:</u>	<u>\$ 161,369</u>
<u>Light the Way Funds Disbursed</u>	<u>Date</u>	<u>2019 Total:</u>	<u>\$ 86,692</u>
<u>Light the Way Funds Disbursed</u>	<u>Date</u>	<u>2020 Total:</u>	<u>\$ 95,653</u>
<u>Light the Way Funds Disbursed</u>	<u>Date</u>	<u>2021 Total:</u>	<u>\$ 48,654</u>
<u>Light the Way Funds Disbursed</u>	<u>Date</u>	<u>2022 Total:</u>	<u>\$ 49,487</u>

**2024 Approved Budget**  
(page 1 of 3)

Receipts	\$	1,000,000
Total Pledges		-
Church Other Donations		
401000 - Plate Offerings		60,000
403000 - Easter Offering		7,000
405000 - Christmas Offering		15,000
409000 - Flower & Altar Guild Receipts		5,000
413503 - Special Gifts/Microcampaign		43,000
Total Church Other Donations		130,000
Church Investment Income		
421000 - Operating Interest and Dividends		15,000
422000 - Trust Income		45,500
Total Church Investment Income		60,500
Total Use of Facilities		80,301
<b>Total Receipts</b>	<b>\$</b>	<b>1,270,801</b>
<b>Disbursements</b>		
Clergy Comp, Benefits, Support		
511000 - Clergy TAC		208,600
513000 - Clergy Pensions		16,070
516000 - Clergy Insurance		25,938
518000 - Misc./Training/Relocation		3,500
519300 - New Rector Search		5,000
519100 - New Rector Moving Expense		5,000
519200 - New Rector Compensation & Benefits Reserve		10,000
527000 - Supply Clergy		2,500
Total Clergy Comp, Benefits, Support		276,608
Total Diocese Pledge		172,417
Faith Formation		
Total Education Salaries & Benefits- YFF/CFF		58,848
Total Faith Formation YFF/CFF Salaries Expense		58,848
Faith Formation Program Expense		
534000 - Adult Faith Formation		1,000
534500 - Children's Faith Formation		2,000
534600 - Youth Faith Formation		3,000
559500 - Meetings & Conventions Expense		3,000
Total Faith Formation Program Expense		9,000
Total Faith Formation		67,848
Music		
Total Music Salaries and Benefits		51,862

*(continued)*

**2024 Approved Budget**  
**(Page 2 of 3)**

531000 - Music Program	3,600
Total Music	55,462
Other Church Programs	
531500 - Worship	1,200
532000 - Altar/ Christmas & Easter Flowers	5,000
532001 - Altar Guild	800
533000 - Books & Publications	500
533500 - Parish Life/ One Worship	500
534200 - Welcome Ministry and Supplies	750
534700 - Pastoral Care Commission	2,000
Total Other Church Programs	10,750
SJ Facilities Management	
Facilities Management & Labor	
541025 - Facilities Manager Compensation	132,601
541025 - Facilities Manager Reimbursed by PDS	(66,301)
Net Facilities Manager Compensation	66,300
541030 - Facilities Custodial Compensation	48,338
541030 - Facilities Custodial Compensation II	45,494
541031 - Facilities Custodial II Reimbursed by PDS	(9,099)
Net Facilities Custodial Compensation II	36,395
Total Facilities Management & Labor	151,033
Non Labor Facilities	
535176 - Reserve for Replacements	10,000
535150 - Service & Maint. Contracts Church	54,774
535150 - Service & Maint. Contracts CME	62,700
535150 - Service & Maint. Contracts CME Reimbursement	(62,700)
535175 - Repairs & Replacements Church	40,000
535175 - Insurance Proceeds	-
535175 - Repairs & Replacements CME	35,000
535175 - Repairs & Replacements CME Reimbursement	(35,000)
535200 - Facilities Maintenance and Grounds Supplies	7,500
535200 - Facilities Maintenance and Grounds Supplies	7,500
535200 - Facilities Maintenance and Grounds Supplies	(7,500)
Total Non-Labor Facilities	112,274
Total Facilities and Non-Labor Facilities	263,307
Utilities	
557000 - Utilities and Fuel Church	68,000
557000 - Utilities and Fuel CME	101,000
557000 - Utilities and Fuel CME Reimbursement	(101,000)
Total Utilities	68,000
Total SJ Facilities Management	331,307
Total Stewardship Commission	1,500

*(continued)*



**2024 Approved Budget**  
**(Page 3 of 3)**

Administrative and Office	
Total Administrative Staff	199,395
Communications	
555000 - Printing & Copier Lease	10,000
556000 - Postage Expense	5,000
556200 - Technology Expense	28,398
556500 - Telephone Expense	3,822
Total Communications	47,220
Insurance	
535210 - Property Insurance Church	31,000
535210 - Property Insurance CME	31,000
535210 - Property Insurance CME Reimbursement	(31,000)
554000 - Liability & Workers Comp Insurance	3,600
535210 - Life/LT Disability	2,500
Total Insurance	37,100
Management & Office Support	
555500 - Office Expenses	10,000
558000 - Legal & Payroll Expense	7,500
558000 - Annual Audit	15,000
558600 - Bank Fees	15,000
Total Management & Office Support	47,500
Total Administrative and Office	331,215
<b>Total Disbursements</b>	<b>\$ 1,247,107</b>
<b>Other Disbursements</b>	
<b>Designated by Vestry</b>	
Middendorf Loan	26,621
Middendorf Loan Reimbursement from SJPDS	(10,000)
Sandy Spring 5 Year Term Loan	36,000
Sandy Spring 5 Year Term Loan Settlement Fees	2,782
Debt Service Interest Church	10,280
Debt Service Principal Church	52,739
Debt Service Interest & Principal PDS	252,076
Debt Service Interest & Principal PDS Reimbursement	(252,076)
<b>Total Designated by Vestry</b>	<b>118,422</b>
<b>Light the Way Proceeds Applied to Budget- Debt Service</b>	<b>45,000</b>
<b>Light the Way Proceeds Applied to Budget- New</b>	<b>5,000</b>
<b>Operating Budget Surplus/Deficit</b>	<b>\$ (44,728)</b>

# 2024 GIVING: THANK YOU FOR YOUR GIFTS!

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*The following households supported  
St. John's with a pledge to the 2024 Annual Campaign as of April 30, 2024.*

Kathleen Ackerman  
Dr. & Mrs. Nnaemeka Agajelu  
Prof. & Mrs. Sammy Agajelu  
Miss Edith Albrecht  
Mrs. Judith Anderson  
Mr. Matthew Antonicelli  
Ms. Elizabeth Arbaugh  
Ms. Nellie Arrington  
Mrs. Brenda Ashworth &  
    Mr. Donald Welch  
Mr. & Mrs. Con Jacyn Baker  
Ms. Allison Barringer  
Mr. & Mrs. J. Steven Baughman  
Mr. Brian Baumgardner  
Mrs. Iris Beard-Lawrence  
Mr. Wiley Beevers  
W. Fontaine & Ellen Bell  
Mr. Joseph Bennett  
William Benson & Catherine Hamel  
Mr. & Mrs. Jaymie Birney  
Mr. & Mrs. Randy Boone  
Mrs. Marcia Boyle  
Mr. & Mrs. Patrick Brady  
Mr. & Mrs. Thomas Brandt, Jr.  
Mr. & Mrs. Barry Brasseaux  
Mr. & Mrs. Paul & Beth Brillante  
Mrs. Clare Brooks  
Mr. Lauren Brown &  
    Mrs. Elizabeth Davis-Brown  
Michael Brown & Ellen Brown  
Mrs. Carol Bucher  
Mr. Ronald Buchman &  
    Mr. Terry Kreft  
Mr. & Mrs. Thomas Buchman  
Mr. & Mrs. David Bunnell  
Mrs. Tracey Burk  
Mrs. Barbara Burris  
Mr. & Mrs. Richard Burrows  
Ms. Jessica Burstrem  
Mr. & Mrs. Martin Calambro  
Mr. & Mrs. Jeffrey Capo  
Mr. & Mrs. Drew Carlson  
Paul and Jennifer Casasco  
Mr. & Mrs. Pete Celano  
Charles Chandler & Katie Kelel  
Dr. Joseph & Dr. Eunju Chen  
Mr. & Mrs. Frank Christian, Jr.

Mr. & Mrs. Alton Andrew Clark  
Dr. Chester Clarke  
Mrs. Theola Clarke  
Mr. & Mrs. Christopher Cochran  
Mr. & Mrs. James Coker  
Mr. & Mrs. Brian Comber  
Richard & Brynn Conover  
Mr. & Mrs. Alexander Cooke  
Mrs. Ann Corbett  
David and Maura Cornell  
Mrs. Elizabeth Crader  
Mr. & Mrs. Robert Crosby  
Mr. & Mrs. James Daugherty  
Steven & Terri Davey  
Mr. & Mrs. Joel Davis  
Richard & Kathy Davis  
Ms. Lori Dembo  
Mrs. Kimberly Derise  
Mr. & Mrs. Gregory DesRoches  
Mrs. Jane Deweib  
Mr. James Dingle  
Mrs. Elizabeth Disney  
Mrs. Denny Donovan  
Linda Doyle  
Mr. & Mrs. Alan Dupski  
Mrs. Cynthia Dupski  
Mrs. Shanett Edwards-Morton  
The Ven. Ruth Elder  
Dr. Lucy Eldridge  
Ralph and Sue Emerson  
Ms. Barbara Epke  
Mr. & Mrs. Erick Estrada  
Mrs. Maryann Ewald  
Ms. Sarah Fahrendorf  
Mr. & Mrs. Paul Farragut  
Ms. Lydia Fassett  
Mr. & Mrs. John Faye  
Russell & Susan Fedors  
Tom & Karen Ferguson  
Mr. & Mrs. Robert Ferrone  
Don Firmani & Janet Esch  
Ms. Martha Fletcher  
Mr. & Mrs. Nathan Flynn  
Mrs. Joan Fox  
Peter & Susan Francis  
Mr. Walt Frizzell

Mr. & Mrs. Gregory Fuller  
John Jr. & Beth Fyock  
Ms. Marjorie Gardner  
Mr. & Mrs. Scott Geist  
Mrs. Mary Gilbert  
Mrs. Patricia Good  
Mr. & Mrs. Todd Good  
Mr. & Mrs. Thomas Goss  
    & Elizabeth Kingsley  
Mr. & Mrs. Jeremy Gottwig  
Mr. & Mrs. David Gradwell  
Mrs. Betsy Grater  
Mr. & Mrs. Scott Graves  
Karen & Gregory Grieff  
Mr. & Mrs. Arthur Grotz, Jr.  
Mr. & Mrs. John Habert  
Mr. & Mrs. James Hagan  
The Rev. Stephen Hagerty  
Mr. David Hale & Dr. Anne-Cecile  
    Bayne  
Mr. Douglas & Dr. Jean Hall  
William & Laurie Hamm  
James Hammond & Mrs. Lissa  
    Bounds Hammond  
Mr. & Mrs. James Hancock, Jr.  
Ms. Bonnie Hanson  
The Rev. J. Joseph Hart &  
    Michael Gottlieb  
Mrs. Jill Hauser  
Mrs. Susanne Haynie  
Mrs. Diane Heim  
Mr. & Mrs. John Helder  
Ms. Donna Hess  
Mr. & Mrs. John Hoagland  
Mr. & Mrs. Randolph Hoenes  
Rexton Hoenes  
Mr. & Mrs. Richard Hoenes, Sr.  
Mrs. Rachel Hoenes Haak  
Mrs. Lois Holden  
Mr. & Mrs. William Holmes  
Mrs. Hazel Hood  
Mr. & Mrs. Robert Hooten  
Mr. & Mrs. Daniel Hopf  
Mr. Townsend Hornor, Jr.  
Mr. Stephen Horvath &  
    Mrs. Tara Hart Horvath

# THANK YOU FOR YOUR 2024 GIFTS!

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Mrs. Ethel Houston  
Mr. & Mrs. Peter Hurst  
Ayodeji Jarrett  
Mrs. Mihaela Jason  
Peter & Elizabeth Jenior  
Mrs. Mary Elizabeth John  
Mr. & Mrs. Louis Joslin  
Brian Kane  
Ms. Jin-Hee Kang  
Dr. & Mrs. Ross Kennard  
Ms. Mary Jo Kenney  
Mr. & Mrs. Michael Kerry  
Mrs. Maura Kibbey  
Matthew Kircher &  
Elyse Evans Kircher  
Mr. & Mrs. Miklos Kish  
Mr. George Klaus  
Gordon & Jennifer Knox  
Mr. & Mrs. James Kreckel  
Lewis & Cindy Kubiet  
Ms. Elinore Kuebler  
Mr. & Mrs. Gary Laidig  
Mr. & Mrs. Ross Laidig  
Mr. & Mrs. Donald Lambert, Jr.  
Ms. Judith LeBlanc  
The Rev. & Mrs. Barnabas Lee  
Mr. & Mrs. Jun Lee  
Sanghun Lee  
John & Carrie Leovy  
Mr. & Mrs. Bradley Lieberman  
Miss Jill Lieberman  
Ms. Soo Lim  
Mrs. Moira Liskovec  
Ms. Tarpley Long  
Mr. & Mrs. Timothy Loomis  
Ms. Janet Loughran  
Mr. & Mrs. James Louzan  
Judy Lovchik  
Mr. & Mrs. David Maas  
Mr. & Mrs. Benjamin Mackey, III  
Mr. George Maestri  
Mr. Matt Maloney &  
The Rev. Denise Schiavone  
Jean Marlow  
Mr. & Mrs. Michael Martin  
Mrs. Nancy Martin

Dr. Doug Martz &  
Dr. Elaine Trogdon  
Ms. Nancy Mason  
Leroy Masser  
Ms. Patricia Matteo  
Mr. Benjamin Mayock  
Jeff & Kristin Mazerski  
Mr. & Mrs. Paul McAllister  
Mr. Edward McCaulley  
Mr. & Mrs. Richard McClure  
Dr. & Mrs. F. Patrick  
McCluskey, III  
Mr. & Mrs. Robert & Jenny  
McCormick  
Mrs. Marjorie McDowell  
Mr. & Mrs. Joseph McFarland  
Ms. Susan McKenzie  
Mrs. Pamela McKusick  
Ms. Jean McQuaid  
Mrs. Margaret Meade  
Mr. & Mrs. Keith Merkey  
Mrs. Patricia Merson  
Scot & Cindy Millen  
Mr. & Mrs. C. Robert Miller, II  
Mr. Charles Miller  
Mr. & Mrs. Henry Miller  
Leah & Michael Miller  
Susan Miller  
Mr. & Mrs. Peter Minnick  
Mr. & Mrs. Larry Murray  
Mrs. Ellen Nemphos  
Ms. Sarah Noone  
Mr. Fred Nuguid  
Mrs. Cathy Nunley  
Mr. & Mrs. Brian O'Connell  
Mr. & Mrs. Peter O'Dunne  
Mr. & Mrs. Ike Okoye  
Mr. & Mrs. Gary Ouellette  
Mr. & Mrs. Christopher  
Padgett  
Robert & Heather Paris  
Mr. James Peffall  
Mr. & Mrs. David Peters  
Jason & Jennifer Pett  
Allan & Patricia Poffel  
Ms. Beverly Polk

Mr. & Mrs. Winfred Prange  
Dr. Barbara Prettyman  
Carlos & Marsha Protzel  
Mr. & Mrs. S. Kenneth Puckett  
Ms. Stephanie Pully  
Mrs. Jean Purcell  
Ms. Angela Purnell  
Ms. Ellen Rabe  
Mr. & Mrs. Stuart Ragland, III  
Ms. Ann Rasenberger &  
Mr. Roxie Powell  
Mr. & Mrs. Evan Rea  
Ms. Linda Rehmert  
Mr. Bruno Reich  
Mr. & Mrs. J. Randolph Respress  
Ms. Judith Robbins  
Ms. June Robinson  
Dr. & Mrs. Douglas Ross  
Mr. Richard Rousell & Mrs. Lisa  
Logan-Roussell  
Drs. Michael and Sharon Runge  
Mr. Roland Russoli & Mrs. Sarah  
Nelson  
Mr. & Mrs. Harold Sachs, II  
Lt Col & Mrs. Michael Salmons  
Mrs. Beverly Sanderson  
Mr. & Mrs. James Schalge  
Mr. Jordan Schlick &  
Ms. Marsha Trant  
Mr. & Mrs. Thomas Schoenhut  
Mr. & Mrs. Stephen Sharpe  
Mrs. Sandra Shelar  
Mr. & Mrs. Paul Shepherd  
Mr. William Shope, Jr.  
Mr. James Siegel & Ms. Carol Diggs  
Christy Simmons-Vinson &  
Damon Vinson  
Mrs. Melissa Simon  
Mrs. Jane Sims  
Mr. & Mrs. Michael Skalka  
Mr. & Mrs. John Skinner  
Robert Sloyer, Jr.  
Andrew & Debbie Smith  
Dr. & Mrs. Henry & Jean Spindler  
Mr. Glenn Springstead  
Mr. & Mrs. Jeffery Stachera

continued

# THANK YOU FOR YOUR 2024 GIFTS!

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*(Continued from page 43)*

Mr. & Mrs. Philip Stackhouse  
Amy & Ernest Stalder  
Mr. & Mrs. David Standeven  
Mr. & Ms. Michael Stasiowski  
Mrs. Patricia Stebbins  
Brian & Kathy Stitely  
Mr. & Mrs. Brian Stone  
Dr. & Mrs. John Stralka  
Mrs. Rosa Strohbehn  
Mr. & Mrs. Richard Stroud  
Ms. Bonnie Sturm  
The Rev. Mary & Mr. Peder Sulerud  
Mr. & Mrs. Jason Sutula  
Patience Tagbo  
Gregg and Nancy Tally

Mr. & Mrs. Robert Taylor, Jr.  
Mr. & Mrs. George Tolen  
Mr. John Townsend &  
Mrs. Sheila Anderson  
Mrs. Sandra Trieschman  
Mrs. Jacqueline Troppman  
Al Tucci  
Mr. & Mrs. Geoffrey Walker  
Ms. Pamela Walter  
Mrs. Jennifer Wamble  
Mr. & Mrs. James Watkins  
Ms. Susan Watts  
Mr. & Mrs. Carl Weinberger  
Jonathan & Sharon Weston-Dawkes  
Mrs. Verity Weston-Truby

Richard & Melissa Whipkey  
Mr. & Mrs. Richard White  
Ms. Anita Wilcox  
Mr. & Mrs. Lowell Wilson  
Dr. & Mrs. Michael Winters  
Mr. & Mrs. Kenneth Wireman  
Ms. Janet Wirth  
Mr. Daniel Wise  
Mr. & Mrs. Christopher Wood  
Ms. Kay Worley  
Mrs. Michele Zaben  
Lane and Barbara Zabriskie  
Mr. Albert Zirkle  
Mr. & Mrs. Joseph Zoller, III



ST. JOHN'S MINISTRIES

*Annual Campaign 2024*

# Thank You!

# NEWCOMERS' MINISTRY

**Co-Chairs:** Clare Brooks & Brian Stone

**Members:** Matt Maloney, Ron Buchman, Terry Kreft, and Katie Kelel

**Meeting Time:** Commission members meet for 2-3 times per year. Newcomers' Gatherings are held quarterly on Sundays at noon.

**More Information:** [Newcomers@stjohnsec.org](mailto:Newcomers@stjohnsec.org); [www.stjohnsec.org/welcome](http://www.stjohnsec.org/welcome)

## HIGHLIGHT #1

Since reconvening after the pandemic, the commission has grown from a single individual to seven members who can connect with newcomers at all of our church worship services, events, and gatherings



Invite • Welcome • Connect

## HIGHLIGHT #2

The commission has continued a tradition of Newcomer potlucks and now hosts two potluck events per year.

## HIGHLIGHT #3

The commission is excited to work with and support Peggy Burrows in her Newcomers' Dinner initiative that pairs "veteran" parishioners with newcomers and welcome them into their homes for dinner.

## 2024-25 GOALS

Identify more ways to connect with newcomers outside of traditional worship times and help to connect them into the fabric of St. John's.

# CELEBRATIONS, THANKSGIVINGS, & FOND FAREWELLS

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## In Celebration of the Baptism of:

Benjamin Ikenna Agajelu  
Julianna Audrey Brenner  
Samuel James Hoch  
Sierra Adaora Ibeka  
Julien Tobias Lyon  
Caleb Hayes Martz  
Sophie Leigh Martz  
Lorelei Maeve Preissner  
Bennett James Zimmerman

## In Thanksgiving for the Lives of:

Carole Schmickley Baumann  
John Patrick Begeny  
Richard Clark  
Russell Kenyon Corbett, Jr.  
Charles Bernard Porciello

## In Celebration of the Confirmation of:

Andrew Patrick Sutula



## Fond Farewells



Rev. Ann Ritonia  
*Rector*

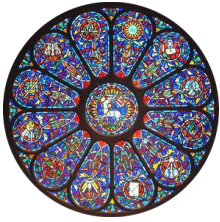


Rev. Barnabas Lee  
*Associate Rector &  
Diocesan Asian Minister*



Kiona Lookingbill  
*Chaplain Associate for  
Children & Family Ministries*

# AWARDS

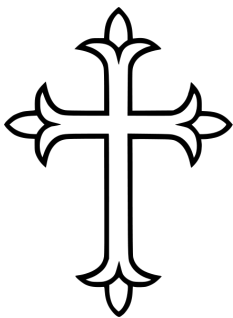


## St. John's Award

The St. John's Award is presented each year during the Annual Meeting to a parishioner who gives of themselves, exemplifies the Spirit of St. John's and lives our mission in the community.

### Previous Recipients of the St. John's Award:

2023	Ann Corbett & Jerry Anderson ( <i>Posthumously</i> )	2014	Tom Goss	2001	Clai Carr
2022	Mike Runge	2013	Betty Cooper	2000	No Award Given
2021	Marsha Trant	2012	Judy Robbins	1999	Bea Allen
2020	Colleen Citrano	2011	Mary Bradford	1998	Carol Bartley
2019	Christopher Padgett, Brad Lieberman and Townsend Hornor, Jr.	2010	Tom Brandt	1997	Phil Stackhouse
2018	Pamela McKusick	2009	Sally Scott Marietta	1996	Stewart Whittle
2017	Tom & Pat Merson	2008	George & Jane Tolen	1995	Charlie Kline
2016	Greg & Laura Johnson	2007	Bill Ewald	1994	Frank Krantz
2015	Diane Standeven & Debbie Lieberman	2006	Mike Salmons	1993	Jim Keenan
		2005	No Award Given	1992	Dot Pumphrey
		2004	Rev. Mimi Mathews	1991	Millie & Homer Hammond
		2003	Paula Matuskey	1990	Anita Cushing
		2002	The Lorenz Family	1989	Al Gardner



## St. John's Cross Award

The St. John's Cross is an annual award given to the member of the parish who, in the last year, has helped us fulfill our mission to bring everyone to a closer relationship with God and each other in Jesus Christ. Previous recipients have been Melinda Becker, Elisabeth Beekman, Karen Good, Dave Standeven, June Robinson, Gill Gawthrop, Monica Fabbri, Beth Mackey, Patty Hagan, Beth John, Tina Millard, Frances Baldwin, Samuel Gawthrop, IV, Mike Runge, Eric Tich, Sarah Kozik, Matt Maloney, and Mike Salmons.



## Thomas Cranmer Award

The Thomas Cranmer Award was introduced in 2018 to honor a person who shows a deep commitment to prayer. Named after the first Archbishop of Canterbury and father of the first Prayer book, the award holds up a member of our community who models a life of prayer. Teri Salmons was the first recipient of this award, followed by June Robinson, Sharon Weston-Dawkes, Judy Anderson, Lucia Martin, and Peggy Burrows.



## St. Francis Creation Care Award

St. Francis Creation Care Award is given to a parishioner who places "the care of God's Creation at the heart of our common life." Caring for God's creation is one of the most fundamental things we are called to do. By putting this belief into action, this parishioner acknowledges Creation Care as an act of prayer and discipleship and possesses a heart open to fulfill a shared calling to honor, support, and protect all God's good gifts. Through their efforts we all "grow in grace." (2 Peter 3:18)

The inaugural award was given in 2023 to Nancy McAllister.

# 2023 ANNUAL MEETING MINUTES

7 May 2023

The 2023 Annual Meeting of St. John's Episcopal Church, Queen Caroline Parish, Ellicott City, Maryland was called to order by the Reverend Ann Ritonia, Rector, at 12:00 PM on Sunday, May 7, 2023.

A motion was made to adopt the agenda. Ron Buchman made the motion, and it was seconded by Clare Brooks. The motion was approved unanimously.

## Opening

Rev. Ann opened the meeting in prayer.

Beth Mackey was appointed as Secretary, and it was determined that those present constitute a quorum. Gordon Knox was appointed Parliamentarian.

The Necrology was read.

The 2022-23 Annual Report was distributed electronically prior to the Annual Meeting and printed versions were made available at the meeting.

Last year's Annual Meeting minutes moved for approval by Scot Millen and seconded by Russ Corbett. The motion was approved unanimously by voice vote.

## Report of the Nominating Committee

Nominating Committee member Nancy McAllister reviewed the eligibility for voting and the rules for balloting. Committee members included Dan Wise (Chair), Nancy, Susan Watts, Vivian Stone, and Ann Corbett. Rev. Ann thanked the members of the nominating committee.

Nancy McAllister reported that the nominees to serve on Vestry for a three-year term as the class of 2026 were Scott Geist, John Helder, Townsend "Sandy" Hornor Jr., Katie Kelel, Don Lambert, Lucia Martin, and Marcia Trant. Tom Goss, Anna Loomis, Cindy Millen, Tom Goss, Brian Stone, and Susan Watts were nominated as Lay Delegates to the Diocesan Convention.

Phil Stackhouse made a motion to accept the report of the nominating committee, close nominations and proceed to voting for four Vestry members and four Lay Delegates.

Nancy McAllister was appointed as head teller, and Susan Watts and Vivian Stone were appointed as tellers to conduct the vote, and ballots were distributed. The tellers collected the ballots and retired to another room to count the vote.

## Rector's Report

Rev. Ann gave verbal comments in addition to her written report in the Annual Report. In a few short weeks she will be leaving the parish to begin her new position as Suffragan Bishop of the Armed Forces. Her heart is full, and she is grateful for getting through the pandemic. She emphasized the importance of reading the written reports that have already been submitted.

Commission leaders were asked to stand and were thanked by Rev. Ann and the Parish. She noted that the Labyrinth Ministry have had the labyrinth registered and it has been recognized nationally.

Mike Salmons was thanked for his work as Jr. Warden as he worked through all of the challenges of managing an aging facility with limited facilities staff. Rev. Ann welcomed the new Director of Facilities, Brad Jones.

Rev. Ann continued with her thank you's, calling out especially Outreach, Social Justice, Children and Youth Ministry. She mentioned that the Vestry has been working with Rev. Kristofer Lindh-Payne on the Gather-Transform -Ministry model. Brian Stone completed the first year of the College of Congregational Development and will be working on a project related to inviting new members into the life of the Parish. All were encouraged to participate.

Rev. Ann thanked the lay leadership and her staff: Vestry Officers Scot Millen, Mike Salmons, Ann Corbett, and Beth Mackey, as well as her



# 2023 ANNUAL MEETING MINUTES *(continued)*

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staff, Kathy Young, Kathy Hahn, Tracey Stone, Rev. Stephen and Rev. Dr. Katrina Grusell and Russ Warner. She thanked the Pastoral Care Team (bereavement, meals, Stephen Ministry, Walking the Mourner's Path) and volunteers with this group were applauded by the Parish. She welcomed our new music minister, Justin Pechulis, who has stepped right in to replace Jason. She expressed her gratitude for the work done to stand up the Center for Spiritual and Mental Well-being, and those on the advisory board were recognized.

While recognizing that we have lost people who have gotten out of the habit of coming to church since the pandemic, she was proud to report that 30 new pledging members joined this year. She is also grateful to Lori Dembo and the Parish Day School. Thanks were given to Lori for her leadership.

Rev. Ann thanked Sally Goss and all others who helped host the Diocesan election of the new Bishop of Maryland. Those who helped were recognized and thanked by the Parish. Rev Ann also thanked the Bicentennial Committee for all their work this year. A One Worship will be held on June 4<sup>th</sup> with Bishop Sutton presiding to celebrate. She reported that almost 200 people have come to tour the church at the two events held so far this year.

## **Senior Warden**

Senior Warden Scot Millen made a few comments in addition to his written report. Rev. Ann thanked Scot warmly for being a steady counsel and friend this year. Scot thanked all the Vestry members and summarized his thoughts by saying that "it's all about love" - love your neighbor, love the Lord. Scot thanked Gordon Knox for agreeing to be nominated as Senior Warden (pending new Vestry approval).

## **Junior Warden**

Junior Warden Mike Salmons made a few comments in addition to his written report. He said that there were really no words to describe the number and pace of things that

happened this year. It was a challenging year and he welcomed Brad. Mike explained that the Vestry had to make a hard decision this year to replace the CME chiller, and it was not made lightly. Mike thanked the SJPDS's patience with the portable A/C solution. On a positive note, he recognized that St. John's is known widely for our stewardship -- gardens, rain gardens, storm water runoff. He thanked Geoff Walker and Brad Lieberman for their work on repairing the Creche, and for the innovations made to Rose Hill.

Mike said that there are two things the Parish needs: we need an infusion of funds and volunteers to help. He closed by thanking Rev. Ann for her confidence, trust and support, and to the congregation for its support.

## **Treasurer**

Ann Corbett provided a verbal update to the Annual Report. Last year the Vestry passed a 1.26m budget based on an expected 954K in pledge income and 200K from other sources (including funds from Parkview). Last year we received financial assistance from the Diocese and were grateful. There has been lower giving during the pandemic, but the decline in pledging is leveling off. The 2023 budget expects 1.1 m receipts, with 900K in pledges. Our expenses are outpacing giving, leaving a deficit of 110K in this year's budget. We have requested 68K from the Diocese, but any remaining gap will need to be closed from assets. The Diocese won't make its decision on relief until June, so we are operating with unknowns at this point. The Vestry will continually revisit and revise this year's budget as needed.

Because we have not been setting aside money for maintenance and replacement, when the CME chiller needed to be replaced, we applied for and were granted a Middendorf loan from the Diocese. The loan is for 400K, at 3% interest over 20 years. The first year is zero percent

## 2023 ANNUAL MEETING MINUTES *(continued)*

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interest. Ann Corbett also gave an update on the mortgage, which was last reset in 2021 at 1.67% . There is a balance of 3.37m left. Light the Way funds are being used to reduce impact of debt service. There will be a final balloon payment of 646K due in January 2032. Both SJPDS and SJEC use the CME, and the school and church each pay a portion of the operating expenses as laid out in an MOU. In closing, 2023 is challenging financially and we will likely have to tap into assets. The Vestry added a Finance and Investment committee this year. Ann C. said that it's been a privilege to serve as Treasurer and she was recognized by the Parish.

### **SJPDS**

Lori Dembo, SJDPS Head of School made a few comments to the Parish. She thanked Rev. Ann, the Vestry and especially Mike Salmons for their support. This year's big milestone was passing accreditation with a glowing report and stellar evaluation. AIMS is the most important accreditation for private schools in our area. There were 318 children attending programs this year (full is 328), with 305 already signed up for next year and she expects to be up to 320 by fall. This year they freshened up with new paint, bought new computers, and brought in a dedicated STEM teacher. The Board of Trustees has been dedicated in support for the teachers and staff, and she is proud of their 98% retention of faculty and staff. A reserve fund/ endowment is now being built up. This year's Fifth grade students were accepted into every school they applied for. SJPDS has an A+ social media rating three years in a row. She closed by thanking Rev. Ann again.

### **Awards**

In the absence of a report from the Tellers, the agenda proceeded with the awards. Rev. Ann recognized the retiring Vestry Members, Scot Millen, Mike Salmons, Ann Corbett, Beth Mackey and Susan Watts and Vivian Stone.

Rev. Ann then presented the annual Awards and recognized all previous award winners.

The first award presented was the Thomas Cranmer Award, which recognizes a parishioner who has a deep commitment to prayer. Peggy Burrows was this year's recipient.

The next award was the St. John's Cross, which is given to a member who in the last year has helped us fulfill our mission. This year's recipient was Mike Salmons was presented with this award.

A new award was presented this year, the St. Francis Creation Care Award. This award is in recognition of those who care for God's creation. This year's recipient was Nancy McAllister

The St. John's Award is given to one or more parishioners who give of themselves and who exemplify the spirit of St John's and who live out our mission in the community. The first recipient this year was Ann Corbett. The St. John's Award was also presented posthumously to Jerry Anderson, who passed away earlier this year. Judy Anderson accepted the gift on his behalf.

### **Q&A**

The floor was opened for questions. The first question was about the financial situation. With the loss of 150 pledging members over the last five years, the HVAC loan and lack of funding, who is leading a long term plan? Treasurer Ann Corbett acknowledged the challenging situation and responded that we are expecting to launch a Capital Campaign this fall. The Vestry will work with the Interim Rector, who has extensive experience in fundraising.

The next question was about what is happening with Clark House. Mike Salmons explained that the SJEC youth are using the top floor, and that the ground floor and second floor are rented to JHU Peabody School of Music six days a week. Mike described this as a win-win, since they are taking good care of the building and it is generating 25-30K a year. We are hoping to continue this relationship.

# 2023 ANNUAL MEETING MINUTES *(continued)*

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A question was asked about whether or not there was a list of things that need to be done around campus that parishioners with time and talent could tackle. Mike Salmons agreed that there are things that can be done by volunteers and that he would put together a list. He also mentioned that the B&G commission has openings and that's another good way to get involved.

A question was asked about whether or not we have conducted a reserve study, which documents the state of the facilities to project needs, timelines, and costs. This has not been done due to the pressures of this year but is needed.

The next question was about the 2023 summer worship schedule. Rev. Ann said that due to the A/C situation in ASH, services would be at 5PM Saturdays, and Sundays at 9AM and 1030 in the Historic Church.

Mike Salmons explained that the new HVAC system was expected to be installed in May, but due to parts delays it will not be installed until late July. Mike acknowledged that ASH will be warm for the Rummage Sale in June but that the auditorium will be cool. We will use fans to keep the air moving in ASH, but it will be warm.

In response to a question about the 2023 operating budget, it was first said that it was in the Annual Report, but later that was corrected when it was confirmed that it was not included. Rev. Ann said that it will go out quickly under separate cover and she will put a link to it online with the Annual Report.

A few announcements were made for the good of the church. Warren Harris was thanked for all of his service to the church. Rev. Ann thanked all of her staff and the Parish applauded them:

Rev. Stephen, Kiona Lookingbill (Children's Faith), Brad Jones (new Facilities Manager), Warren Harris (Facilities), Georgi Funderburk

(Youth Minister), Kathy Young (Parish Administrator), Tracey Stone (Director of Communications) and Kathy Hahn (CFO)

## **Report from the Nominating Committee (ballot results)**

Nancy McAllister, Chief Teller, reported that Vestry class of 2026 will be: Scott Geist, Katie Kelel, Lucia Martin, and Marsha Trant. For Diocesan Convention, Tom Goss, Anna Loomis, Brian Stone, Susan Watts, and Cindy Millen as alternate were elected.

All four new Vestry class members took the oath of office. Delegates were recognized and their role briefly explained to the Parish.

Rev. Ann gave a closing prayer and the Annual Meeting adjourned at 1:37 PM by acclamation.

Respectfully submitted,

Beth Mackey

Secretary



